



**Minutes of the Executive Committee Meeting
February 27, 2026**

Date of approval: 04/24/2026

Initials: ED

Call to order: Per Brown Act guidelines, the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://sbccd-edu.zoom.us/j/83318903173> on Friday, February 27, 2026 . The meeting convened at 8:01 am. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Beatriz Sanchez. The public is welcome to join virtually, or via in-person attendance:

District	Meeting Address
Colton Joint USD	1212 Valencia Dr., Colton, CA, 92324 – Superintendent’s Conference Room
Crafton Hills College	11711 Sand Canyon Rd., Yucaipa, CA, 92399 – President’s Conference Room
Redlands USD	20 W. Lugonia Ave., Redlands, CA, 92374 – Superintendent’s Conference Room
Rialto USD	260 S. Willow Ave., Rialto, CA, 92376 – Superintendent’s Conference Room
Rim of the World USD	24740 San Moritz Way, Crestline, CA, 92325 – Superintendent’s Conference Room
San Bernardino City USD	777 N. F St., San Bernardino, CA, 92410 – Superintendent’s Conference Room
San Bernardino COE	670 E. Carnegie Dr., San Bernardino, CA, 92408 – Dorothy Inghram Learning Center
San Bernardino Valley College	701 S. Mt. Vernon Ave., San Bernardino, CA, 92410 – President’s Conference Room
Yucaipa-Calimesa Joint USD	12797 3 rd St., Yucaipa, CA, 92399 – Superintendent’s Conference Room

Executive Committee Members in attendance

Mr. Alejandro Alvarez

Superintendent, Rialto Unified School District

Mr. Mauricio Arellano

Superintendent, San Bernardino City Unified School District

Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Gilbert Contreras	President, San Bernardino Valley College
Dr. Kevin Horan	President, Crafton Hills College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District
Dr. Paul Sevillano	Rim-Of-the-World
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

Members not in attendance

Mr. Juan Cabral	Superintendent, Redlands Unified School District
-----------------	--

Quorum: 4 K12 plus 1 CC

Establish Quorum: 4 K12 plus 1 CC	
Member Name	Attending
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District	X
Dr. Kevin Horan, President, Crafton Hills College	X
Mr. Juan Cabral, Superintendent, Redlands Unified School District	
Mr. Alejandro Alvarez, Superintendent, Rialto Unified School District	X
Mr. Paul Sevillano, Rim-Of-the-World	X
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	X
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	X
Dr. Gilbert Contreras, President, San Bernardino Valley College	X
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District	X

1. Approval of the Minutes

1.1 December 12, 2025

Virtual Vote Record			
Agenda Item Number: 1.1 Motion: Approval of December 12, 2025, IAEC Executive Committee Meeting Minutes. Motion by: Ms. Cali Binks Second by: Dr. Kevin Horan Discussion: None			
Member Name	AYE	NAY	Absent
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District	X		
Dr. Kevin Horan, President, Crafton Hills College	X		
Mr. Juan Cabral, Superintendent, Redlands Unified School District			X

Mr. Alejandro Alvarez, Superintendent, Rialto Unified School District	X		
Mr. Paul Sevillano, Rim-Of-the-World	X		
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	X		
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	X		
Dr. Gilbert Contreras, President, San Bernardino Valley College	X		
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District	X		

2. Public Comment

2.1 None

3. Reports

3.1 Legislative Update, Mr. Dana Carter presented:

- February 20, 2026, was the deadline for submitting new bills, and advocates are currently reviewing legislation that may impact education. At this time, no specific bills targeting Adult Education have been identified.
- CCAE & CAEAA are discussing funding for English Learner English Learner (EL) pathway programs. These programs previously received one-time funding to establish them, but there is no ongoing funding to sustain them. Considering a request for \$30 million in ongoing funding to support these programs statewide. The proposal is still being developed, and Dawn Koepke, who works with both organizations, is collaborating with legislators to begin moving the effort forward.
- Discussion included the Community Schools Grant, for which the governor has allocated \$1 billion. Although Adult Education is mentioned, it is not clearly identified as a partner. Currently seeking clarification and advocating for Adult Education to be explicitly included, enabling programs to access and share in the funding opportunities.

4. Discussion Item

4.1 ELL Healthcare Pathway Grant – Round 3, Dr. Emma Diaz presented:

- Two consortium members, Crafton Hills College and Colton Adult School, are interested in applying together for Round 3 of a statewide grant focused on ELL students transitioning into healthcare pathways. This would be the Consortium's first time applying, as previous rounds did not align with current programming.

- Round 3 is a three-year grant beginning July 1, 2026, with \$50 million available statewide. The grant is open to all 71 consortia, with 25 awards expected. The consortium falls within Band 2. Consortia are encouraged to apply with neighboring consortia, though no outreach has been made yet. Neighboring consortia include Victor Valley, Chaffey, and Riverside.
- The application deadline is March 18. Exploration of the opportunity has been taking place with Crafton Hills College and Colton.
- The committee discussed applying for the grant for the first time, noting it must be submitted as a consortium application with a tight timeline. If pursued, the consortium will need to quickly provide letters of intent, a budget, partner letters, program documentation, and proposed stretch goals.
- The grant aims to establish a regional hub for healthcare and allied health career pathways, with seven identified pathways—such as EMT, paramedic, medical assisting, and dental assisting—though additional programs may also be proposed.
- Examples were shared of other regions collaborating on grant applications, including West Hills, Sequoias, and Kern in the Central Valley; multiple consortia in the far north; and San Mateo and San Francisco City Colleges in the Bay Area.
- The executive committee was asked if there was interest in pursuing the grant, with the note that it would require significant effort in a short timeframe.
- Crafton Hills College has been expanding allied healthcare pathways, including new certificate programs leading to the LVN program starting in fall 2026, and noted the growth of the ESL program aligned with healthcare pathway development. The short timeline and significant effort required were also acknowledged. that the opportunity could support and strengthen these efforts.
- Colton Adult School has been focusing on healthcare pathways, particularly CNA programs, and is already working with English learners. The grant aligns with the Consortium's focus on ELL and healthcare pathways, and there is interest in exploring the opportunity despite the tight timeline and potential logistical challenges.
- If the consortium decides to pursue the grant, an email will be sent outlining the five required items from each team; the absence of a dedicated grant writer may pose a challenge.
- The application must be submitted through NOVA by the consortium director, but participating agencies will need to quickly gather the required materials.
- Colton Adult School is ready to begin gathering the required materials, with some work already started by the adult school principal.
- Support was offered from the district's Director of Grants, and coordination with the consortium director will be arranged.

- The team will need to start setting up the application in NOVA, which differs from the CAEP process, and identify fiscal, institutional, and program leads for each participating agency.

5. Action Items

- 5.1 Approval of COLA Fund Distribution to keep a reserve of 10% of COLA to cover increased costs for Data & Accountability purchasing (ASAP, NEDP, Aztec) and disburse remaining COLA per current allocation schedule. Mr. Mitch Rosin Presented:

COLA Distribution Schedule:

Member District	2025-26 Funding	% of Allocation	COLA Distribution
Colton Joint USD	\$1,028,551	8%	\$37,173.37
Redlands USD	\$1,128,512	9%	\$40,786.11
Rialto USD	\$1,415,152	11%	\$51,145.71
Rim of the World USD	\$97,817	1%	\$3,535.25
San Bernardino City	\$6,479,927	52%	\$234,194.24
San Bernardino County	\$605,053	5%	\$21,867.52
Yucaipa-Calimesa USD	\$793,383	6%	\$28,674.05
Colleges (SBVC and CHC)	\$961,337	8%	\$34,744.16
TOTAL CONSORTIUM ALLOCATION	\$12,509,732	100%	
New Distribution			\$452,120.40
COLA Held by Fiscal Aent	\$502,356.00		
Minus 10%	\$50,235.60		
Total to Disburse	\$452,120.40		
Pan-Consortium	\$299,639		

Virtual Vote Record

Agenda Item Number: 5.1

Motion: Approve keeping a reserve of 10% of COLA to cover increased costs for Data & Accountability purchasing (ASAP, NEDP, Aztec) and disburse remaining COLA per current allocation schedule.

Motion by: Dr. Paul Sevillano

Second by: Dr. Kevin Horan

Discussion:

- Concerns were raised that the proposed percentage-based allocation model may not be equitable for all programs or support program expansion, and that delays in decision-making could result in limited time to spend the funds.
- It was also noted that the model was selected partly due to time constraints and may not be equitable if used long-term, and questions were raised regarding carryover limits and potential penalties for unspent funds.
- It was clarified that agencies would not be penalized for one year of carryover, as the state requires two years of excessive carryover before requiring a written expenditure plan.

- It was added that the committee recommended distributing the funds now to address concerns about potential future funding declines and to allow agencies to begin planning expenditures sooner.
- Additional comments were made regarding the Consortium’s ability to support collaborative projects and whether distributing funds immediately might limit opportunities for shared initiatives.
- Clarification was requested on whether the proposed allocation model is a one-time decision or an ongoing policy, and it was confirmed that the recommendation applies only to the current COLA funds.

There was a motion to amend a motion.

Motion: To approve keeping a 10% reserve of COLA funds to cover increased costs for data and accountability purchasing (ASAP, NEDP, Aztec), and to disperse the remaining COLA funds according to the current allocation schedule, applying only to the 2025–2026 COLA funds.

Motion by: Dr. Paul Sevillano

Second by: Mr. Mauricio Arellano

Member Name	AYE	NAY	Absent
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District		X	
Dr. Kevin Horan, President, Crafton Hills College	X		
Mr. Juan Cabral, Superintendent, Redlands Unified School District			X
Mr. Alejandro Alvarez, Superintendent, Rialto Unified School District	X		
Mr. Paul Sevillano, Rim-Of-the-World	X		
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	X		
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	X		
Dr. Gilbert Contreras, President, San Bernardino Valley College	X		
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District		X	
The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on February 27, 2026 , were approved as presented, with changes.			

Agenda Item Number: 5.1 Motion: Approve keeping a reserve of 10% of COLA to cover increased costs for Data & Accountability purchasing (ASAP, NEDP, Aztec) and disburse remaining COLA per current allocation schedule. AMENDED: This motion only applies to 2025-2026 COLA. Motion by: Dr. Paul Sevillano Second by: Mr. Mauricio Arellano			
Member Name	AYE	NAY	Absent
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District		X	
Dr. Kevin Horan, President, Crafton Hills College			
Mr. Juan Cabral, Superintendent, Redlands Unified School District			X
Mr. Alejandro Alvarez, Superintendent, Rialto Unified School District	X		
Mr. Alejandro Alvarez, Superintendent, Rialto Unified School District	X		
Mr. Paul Sevillano, Rim-Of-the-World	X		
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	X		
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	X		
Dr. Gilbert Contreras, President, San Bernardino Valley College	X		
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District		X	
The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on February 27, 2026 , were approved as presented, without changes.			

- Dr. Emma Diaz will begin processing amended contracts to disperse the funds according to the allocation schedule presented in the PowerPoint.

6. Announcements

6.1 2025-26 Executive Committee Meeting Schedule

2025-2026 IAEC Executive Committee Meeting Dates	
Monday, August 4, 2025 — NO QUORUM	
Friday, August 12, 2025 — Annual Plan Vote	Friday, February 27, 2026

Friday, September 19, 2025 – NO QUORUM	Friday, March 27, 2026 – CFAD Discussion
Friday, October 24, 2025	Friday, April 24, 2026 – CFAD Vote
Friday, December 12, 2025	Friday, May 15, 2026
Friday, January 30, 2026	TBD – Annual Plan Retreat

6.2 Conference Report Out

- CAEAA – San Diego, CA – February 11-13, 2026
 - Mr. Dana Carter reported on the recent CAEAA conference in San Diego, noting a change in format from previous years. The conference included four breakout sessions to gather input from members and partner organizations on the organization’s direction.
 - A legislative representative also spoke, and participants reviewed the data from the breakout sessions to help set priorities for the upcoming year. The revised format, combining information sharing with field input, was considered beneficial.
- CASAS Training @ SBCCD – February 25, 2026
 - Dr. Emma Diaz reported that a CASAS training was held on Wednesday at San Bernardino Valley College as part of the regional model recognized by the state. The center serves as a training hub for the region, and over 50 participants from six consortia attended, including Kern, Palo Verde, Riverside, Chaffey, Mount SAC, and Silver 6.
 - The training was considered very beneficial, providing support for the data submitted on students.
 - Upcoming Announcements: As part of CAEP funding, professional development is an ongoing objective supported by the state.

6.3 Upcoming Conferences and Professional Development Opportunities were presented.

- OTAN TDLS – Monterey, CA – March 6-7, 2026
- ACCE – San Diego, CA – March 11-13, 2026
- MPAEA – Las Vegas, NV – March 23-25, 2026
- COABE – Indianapolis, IN – April 12-15, 2026
- CCAE – San Diego, CA – April 30 – May 2, 2026

- CASAS Summer Institute – Anaheim, CA – June 15-17, 2026

6.3 Data and Accountability Work Group – February 27, 2026

- Dr. Emma Diaz noted that she would be attending the Data and Accountability Work Group meeting scheduled for today, February 27, 2026.

7. Closed Session

7.1 Not Requested

8. Adjournment

The meeting adjourned at 8:31 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, March 27, 2026, at 8:00 a.m.