



**Minutes of the Executive Committee Meeting  
October 24, 2025**

Date of approval:

Initials:

**Call to order:** Per Brown Act guidelines, the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://sbccd-edu.zoom.us/j/89831893113> on Friday, October 24, 2025. The meeting convened at 8:02 am. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Jessica Arellano Velasco. The public is welcome to join virtually, or via in-person attendance:

<b>District</b>	<b>Meeting Address</b>
Colton Joint USD	1212 Valencia Dr., Colton, CA, 92324 – Superintendent’s Conference Room
Crafton Hills College	11711 Sand Canyon Rd., Yucaipa, CA, 92399 – President’s Conference Room
Redlands USD	20 W. Lugonia Ave., Redlands, CA, 92374 – Superintendent’s Conference Room
Rialto USD	260 S. Willow Ave., Rialto, CA, 92376 – Superintendent’s Conference Room
Rim-of-the-World USD	24740 San Moritz Way, Crestline, CA, 92325 – Superintendent’s Conference Room
San Bernardino City USD	777 N. F St., San Bernardino, CA, 92410 – Superintendent’s Conference Room
San Bernardino COE	601 N. E St., San Bernardino, CA, 92410 – Superintendent’s Conference Room
San Bernardino Valley College	701 S. Mt. Vernon Ave., San Bernardino, CA, 92410 – President’s Conference Room
Yucaipa-Calimesa Joint USD	12797 3rd St., Yucaipa, CA, 92399 – Superintendent’s Conference Room

**Executive Committee Members in attendance**

Mr. Mauricio Arellano      Superintendent, San Bernardino City Unified School District  
 Ms. Cali Binks              Superintendent, Yucaipa-Calimesa Joint Unified School District  
 Mr. Juan Cabral             Superintendent, Redlands Unified School District  
 Dr. Gilbert Contreras      President, San Bernardino Valley College, *arrived late at 8:04 a.m.*  
 Dr. Kevin Horan             President, Crafton Hills College  
 Dr. Paul Sevillano          Rim-Of-the-World  
 Dr. Carol Tsushima         Administrator, Alliance for Education & SBCROP, SBCSS

**Members not in attendance**

Ms. Cali Binks              Superintendent, Yucaipa-Calimesa Joint Unified School District  
 Dr. Frank Miranda         Superintendent, Colton Joint Unified School District  
 Dr. Judy White              Superintendent, Rialto Unified School District

**Others Present**

**Quorum: 3 K12 plus 1 CC**

<b>Establish Quorum: 3 K12 plus 1 CC</b>	
<b>Member Name</b>	<b>Attending</b>
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District	
Dr. Kevin Horan, President, Crafton Hills College	x
Mr. Juan Cabral, Superintendent, Redlands Unified School District	x
Dr. Judy White, Superintendent, Rialto Unified School District	
Mr. Paul Sevillano, Rim-Of-the-World	x
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	x
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x
Dr. Gilbert Contreras, President, San Bernardino Valley College	x
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District	

**1. Approval of the Minutes**

1.1 August 12, 2025

<b>Motion:</b> Approval of August 12, 2025, IAEC Executive Committee Meeting Minutes.			
<b>Motion by:</b> Mr. Mauricio Arellano			
<b>Second by:</b> Dr. Kevin Horan			
<b>Discussion:</b> None			
<b>Member Name</b>	<b>AYE</b>	<b>NAY</b>	<b>Absent</b>
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District			x
Dr. Kevin Horan, President, Crafton Hills College	x		
Mr. Juan Cabral, Superintendent, Redlands Unified School District	x		
Dr. Judy White, Superintendent, Rialto Unified School District			x
Mr. Paul Sevillano, Rim-Of-the-World	x		
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	x		
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
Dr. Gilbert Contreras, President, San Bernardino Valley College			
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District			x
<b>The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on August 12, 2025, were approved as presented, without changes.</b>			

**2. Public Comment**

2.1 None

**3. Reports**

### 3.1 Federal Update Mitch Rosin presented:

- Everything is on hold. The budget has not been approved, and the government is shut down, so I don't have any updates on our reauthorization or funding for Perkins, etc. Everything is at a standstill.

## 4. Discussion Items

### 4.1 Report Out on Steering Committee Meeting re: Fund Distribution

- Consensus: Continue to park funds with fiscal agent
- Consensus: Set a deadline for requesting funds for one-time or ongoing
- Consensus: Create a subcommittee to determine fund distribution criteria (inc. steering and executive committee)
- Committee: Dr. Kevin Horan, Dr. Carol Tsushima, Ms. Cali Binks
  - Dr. Carol Tsushima mentioned that in previous years, when we had sufficient funding for everyone, this wasn't a significant issue. However, now that we've been receiving much lower levels of Cost of Living Adjustments (COLA), we need to consider what it will look like to distribute funding when we have less available than in the past.
  - We don't have clear characteristics or criteria for making selections. It's often very subjective, depending on the needs of each site.
  - Currently, we have a little over \$500,000 in the bank for future disbursements, as noted in the minutes from the last meeting.
  - Mr. Mauricio Arellano commented that he likes all of the recommendations. He believes they are sorely needed, and fortunately, we are currently in a group where everyone collaborates well. He appreciates this cooperation but acknowledges that this may not always be the case in the future. Therefore, he thinks we are establishing some important boundaries and systems that will promote fairness and allow for professional debate regarding requests. He fully supports these efforts.
  - Mr. Paul Sevillano agreed with Mauricio Arellano, acknowledging that the recommendations are likely necessary. He emphasized that, based on his experience in other consortiums with reduced budgets, establishing clear criteria for decision-making is important as financial resources become more limited.
  - Dr. Carol Tsushima agrees with the recommendations. She believes that establishing the infrastructure now is a proactive approach to prepare for any unforeseen challenges that may arise in the future. She echoes Mauricio's sentiments and states that we should take advantage of the current situation by putting in place structures that we can all agree upon. We can then test these structures and move forward with confidence. Carol emphasizes that this is a wise decision because we must change our current practices, which are not sustainable. Overall, she appreciates the valuable recommendations that will enable us to be proactive.

- Dr. Kevin Horan, Dr. Carol Tsushima, and Mr. Raul Pedraza were nominated or volunteered to be part of the subcommittee responsible for determining fund distribution criteria.

**5. Action Items**

5.1 None

**6. Announcements**

6.1 2024-25 Executive Committee Meeting Schedule

- Dr. Emma Diaz presented the EC meeting dates for this school year.

<b>2025-2026 IAEC Executive Committee Meeting Dates</b>	
<del>Monday, August 4, 2025 — NO QUORUM</del>	Friday, February 27, 2026
<del>August 12, 2025 — Annual Plan Vote</del>	
<del>Friday, September 19, 2025 — NO QUORUM</del>	Friday, March 27, 2026 – CFAD Discussion
Friday, October 24, 2025	Friday, April 24, 2026 – CFAD Vote
Friday, December 12, 2025	Friday, May 15, 2026
Friday, January 30, 2026	TBD – Annual Plan Retreat

- We typically don't meet in November due to the holidays and reduced work schedules. Dr. Emma Diaz will reach out to schedule the subcommittee meeting.

6.2 Conference Report Out, Dr. Emma Diaz presented

- CAEP Summit – Anaheim, CA – September 24-26, 2025
  - Two of our programs within the consortium were recognized at the state level as model programs. Crafton Hills College received one of the top honors for their Summer Bridge program. Additionally, ICEC was recognized for their mobile health clinic. Both programs were acknowledged for their excellence at the state level.
- Noncredit Summit – Walnut, CA (Mt. SAC) – October 17, 2025
  - It was sold out. This was only the third time that non-credit summits have been held at the state level. The event featured welcoming remarks from the Chancellor, who focused on two main topics: Credit for Prior Learning (CPL) and AI literacy. She spent the majority of her

time discussing these subjects, and there were also several high-level panels and breakout sessions for practitioners.

6.3 Upcoming Conferences and Professional Development Opportunities, Mitch Rosin presented

- CCCAOE – Rancho Mirage, CA – October 22-24, 2025
- CALCP / CAROCP – Rancho Mirage, CA – November 19-21, 2025
- CCAE Southern/South Coast – Palm Springs, CA – November 21-23, 2025

6.4 Data and Accountability Work Group, Dr. Emma Diaz presented

- Ten years ago, there were four work groups involving both community college and K-12 practitioners, focusing on issues and metrics to guide the state. After two years, these groups were discontinued but have now reconvened as the data and accountability workgroup, which includes six members from each sector. I sit on this workgroup and serve as the sub-chair for the transitions subcommittee. Our goal is to identify data gaps and assess the relevance and impact of the information we collect. We held our first meeting on September 22nd, with the next scheduled for November in Sacramento. These discussions are crucial as they help improve our data capture.

7. Closed Session

7.1 None Requested

8. Adjournment

The meeting adjourned at 8:15 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, December 12, 2025, at 8:00 a.m.