



**Minutes of the Executive Committee Meeting
August 12, 2025**

Date of approval:

Initials:

Call to order: Per Brown Act guidelines, the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://sbccd-edu.zoom.us/j/89321387105> on Tuesday, August 12, 2025. The meeting convened at 3:08 p.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Jessica Arellano Velasco. The public is welcome to join virtually, or via in-person attendance:

District	Meeting Address
Colton Joint USD	1212 Valencia Dr., Colton, CA, 92324 – Superintendent’s Conference Room
Crafton Hills College	11711 Sand Canyon Rd., Yucaipa, CA, 92399 – President’s Conference Room
Redlands USD	20 W. Lugonia Ave., Redlands, CA, 92374 – Superintendent’s Conference Room
Rialto USD	260 S. Willow Ave., Rialto, CA, 92376 – Superintendent’s Conference Room
San Bernardino City USD	777 N. F St., San Bernardino, CA, 92410 – Superintendent’s Conference Room
San Bernardino COE	601 N. E St., San Bernardino, CA, 92410 – Superintendent’s Conference Room
San Bernardino Valley College	701 S. Mt. Vernon Ave., San Bernardino, CA, 92410 – President’s Conference Room
Yucaipa-Calimesa Joint USD	12797 3rd St., Yucaipa, CA, 92399 – Superintendent’s Conference Room

Executive Committee Members in attendance

Mr. Mauricio Arellano	Superintendent, San Bernardino City Unified School District
Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District <i>arrived at 3:13 pm</i>
Mr. Juan Cabral	Superintendent, Redlands Unified School District
Dr. Gilbert Contreras	President, San Bernardino Valley College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District
Dr. Paul Sevillano	Rim-Of-the-World
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS
Dr. Judy White	Superintendent, Rialto Unified School District

Members not in attendance

Dr. Kevin Horan	President, Crafton Hills College
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS
Dr. Judy White	Superintendent, Rialto Unified School District

Others Present

Mr. Dana Carter	Principal, Yucaipa Adult School
Ms. Angela Hatter	Principal, Colton Adult School
Mr. Raul Pedraza	Principal, Inland Career Education Center (San Bernardino Adult School)
Mr. Troy Martinez	Principal, Redlands Adult School

Quorum: 3 K12 plus 1 CC

Establish Quorum: 3 K12 plus 1 CC	
Member Name	Attending
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District	x
Dr. Kevin Horan, President, Crafton Hills College	
Mr. Juan Cabral, Superintendent, Redlands Unified School District	x
Dr. Judy White, Superintendent, Rialto Unified School District	
Mr. Paul Sevillano, Rim-Of-the-World	x
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	x
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	
Dr. Gilbert Contreras, President, San Bernardino Valley College	x
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District	x

1. Approval of the Minutes**1.1 April 25, 2025**

Motion: Approval of April 25, 2025, IAEC Executive Committee Meeting Minutes.			
Motion by: Mr. Mauricio Arellano			
Second by: Mr. Paul Sevillano			
Discussion: None			
Member Name	AYE	NAY	Absent
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District	x		
Dr. Kevin Horan, President, Crafton Hills College			x
Mr. Juan Cabral, Superintendent, Redlands Unified School District	x		
Dr. Judy White, Superintendent, Rialto Unified School District			x
Mr. Paul Sevillano, Rim-Of-the-World	x		
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	x		
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			
Dr. Gilbert Contreras, President, San Bernardino Valley College	x		
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District			x
The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on April 25, 2025, were approved as presented, without changes.			

2. Public Comment

2.1 None

3. Reports

3.1 Federal Update on WIOA II (AEFLA) Mitch Rosin presented:

An update from Capitol Hill from the PRISM group: the funding has not been released yet. The state letters were sent to each of the 57 states and territories. It is highly unlikely that a budget will be passed by the September 30th deadline, so a government shutdown is possible.

3.2 CAEP Historic Funding, Dr. Emma Diaz presented:

CAEP Annual Funding Allocations									
Year	2017–18	2018–19	2019–20	2020–21	2021–22	2022–23	2023–24	2024–25	2025–26
\$	\$500M	\$521M	\$538M	\$538M	\$560M	\$597M	\$646M	\$653M	\$668M

- Here is a timeline of the last 10 years. You can see where we initially stood with \$500 million and where we are today with \$668 million. There's been incremental growth every year that shows the dedication that our state has to adult education funding.
- Mr. Dana Carter stated that we have received funding at the same rate as K-12 schools for the last few years. 28 states depend entirely on WIOA funds.

4. Discussion Items

4.1 Review of Student Enrollment (K-12)

IAEC Member Agency	2023-24 Q4 Enrollment	2024-25 Q4 Enrollment
Colton Joint Unified	446	442
Redlands Unified	815	934
Rialto Unified	1,383	1283
San Bernardino CCD - Consortium	NA	NA
San Bernardino CCD - College	NA	NA
San Bernardino City Unified	5,018	5106
San Bernardino Co. Office of Education	582	764
Yucaipa-Calimesa Joint Unified	778	542
TOTAL	9,022	9,071

- Here is a table that shows you our enrollment numbers for the last two years, last year, and then this last year that just ended July 15th.
- The impact of our closures last year was considerable, as we were shut down for several weeks due to the fires. Dr. Carolyn Zachary reached out to me multiple times to inquire about which campuses

were closed and the duration of those closures. She is very aware of how these factors affect our enrollment.

- We have now surpassed 9,000 students, demonstrating our dedication and persistence in helping them return to school.

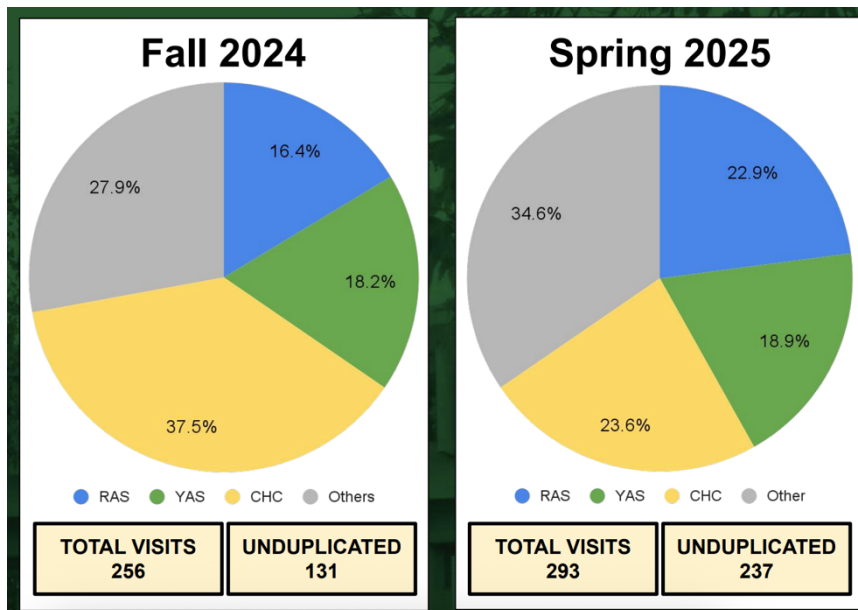
Review of Student Engagement (SBVC)

CAEP student contact totals by academic year	
2018/2019	434
2019/2020	1168
2020/2021	791
2021/2022	1351
2022/2023	2495
2023/2024	3809

SSSP Completion Academic Year 2024/2025	
Application	690
Orientation	601
Placement	575
Education Plan	481
Registered	563
Continuing	272
Counseling Contact/Assistance	863

- Colleges report their progress differently. We've made a significant investment by hiring four full-time transition counselors who work directly with students at the adult education sites.
- The metrics capture several key factors regarding student engagement. For example, do students complete an application? Do they attend orientation? Are they working on placement? Do they create an educational plan? How many actually register for classes? This data pertains specifically to Valley.

Review of Student Engagement (Crafton Hills)



- We currently have only one counselor at Crafton. We are working on securing assistance through part-time counselors. Below is a breakdown of the different sites from which they are coming and the number of students they have seen. This includes both duplicated and total visit counts for unduplicated and duplicated students.

5. Action Items

- 5.1 Approve Allocation Amendment for May Revised Budget: \$13,311,727 (reduction of \$16,912).

Current Funds:	
2023-2024 Carryover:	\$300,887
2025-2026 Remaining COLA:	<u>\$201,469</u>
Total Available Funds:	\$502,356

Agenda Item Number: 5.1

Motion: To approve allocation amendment for May Revised Budget at \$13,311,727

Motion by: Mr. Mauricio Arellano

Second by: Dr. Gilbert Contreras

Discussion: None

Member Name	AYE	NAY	Absent
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District	x		
Dr. Kevin Horan, President, Crafton Hills College			x
Mr. Juan Cabral, Superintendent, Redlands Unified School District	x		
Dr. Judy White, Superintendent, Rialto Unified School District			x

Mr. Paul Sevillano, Rim-Of-the-World	x		
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	x		
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			
Dr. Gilbert Contreras, President, San Bernardino Valley College	x		
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District	x		
The motion carried unanimously by all present.			

5.2 Approve 2025-2026 IAEC Annual Plan

Agenda Item Number: 5.2 Motion: To approve 2025-2026 IAEC Annual Plan Motion by: Mr. Juan Cabral Second by: Dr. Frank Miranda Discussion: None			
Member Name	AYE	NAY	Absent
Dr. Frank Miranda, Superintendent, Colton Joint Unified School District	x		
Dr. Kevin Horan, President, Crafton Hills College			x
Mr. Juan Cabral, Superintendent, Redlands Unified School District	x		
Dr. Judy White, Superintendent, Rialto Unified School District			x
Mr. Paul Sevillano, Rim-Of-the-World	x		
Mr. Mauricio Arellano, Superintendent, San Bernardino City Unified School District	x		
Dr. Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x
Dr. Gilbert Contreras, President, San Bernardino Valley College	x		
Ms. Cali Binks, Superintendent, Yucaipa-Calimesa Joint Unified School District	x		
The motion carried unanimously by all present.			

- Mr. Mitch Rosin reminded everyone that they will receive two NOVA announcements: one for the allocation amendment and another for the annual plan. The deadline is Friday, so please log in and approve both.

6. Announcements

6.1 2024-25 Executive Committee Meeting Schedule

- Dr. Emma Diaz presented the EC meeting dates for this school year.

2025-2026 IAEC Executive Committee Meeting Dates

Monday, August 4, 2025 – NO QUORUM	Friday, February 27, 2026
August 12, 2025 – Annual Plan Vote	
Friday, September 19, 2025	Friday, March 27, 2026 – CFAD Discussion
Friday, October 25, 2025	Friday, April 24, 2026 – CFAD Vote
Friday, December 12, 2025	Friday, May 15, 2026
Friday, January 30, 2026	TBD – Annual Plan Retreat

- 6.2 Model Program: Crafton Hills College CLASS Summer Bridge, Dr. Emma Diaz presented
- Crafton Hills College was selected as having a model program for their summer bridge program. Many of these students attend the Summer Bridge program and then enroll at the college. They will be receiving an award at the September CAPE Summit.
 - We have a total of 5 or 6 model programs for our consortium, as a total.
- 6.3 Conference Report Out, Dr. Emma Diaz presented
- CASAS Summer Institute - We attended the CASA Summer Institute, and several of us participated. We had the opportunity to present alongside Neil Kelly, who recently retired after many years of service with both the California Department of Education (CDE) and the Chancellor's Office. He invited us to present our transition data with him.
- 6.4 Rim of the World Makes the News, Dr. Emma Diaz presented
- In national news, a newspaper reports they are one step closer to reviving adult education as they prepare to open their program next week.

Rim Win: District One Step Closer to Bringing Back Adult Education

 June 28, 2024

 Community Engagement, Program Development, Rim Wins

Rim Working to Bring Back Adult Education

- 6.5 Upcoming Conferences and Professional Development Opportunities, Mitch Rosin presented
- Credit for Prior Learning Conference – Riverside, CA – September 19, 2025
 - CAEP Summit – Anaheim, CA – September 24-26, 2025
 - Noncredit Summit – Walnut, CA (Mt. SAC) – October 17, 2025

- CCCAOE – Rancho Mirage, CA – October 22-24, 2025
- CALCP / CAROCP – Rancho Mirage, CA – November 19-21, 2025
- CCAE Southern/South Coast – Palm Springs, CA – November 21-23, 2025

7. Closed Session

7.1 None Requested

8. Adjournment

The meeting adjourned at 3:26 p.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, September 19, 2025, at 8:00 a.m.