



**Executive Committee Meeting – Agenda  
Friday, October 20, 2023**

**Board Meeting: 8:00 am - 10:00 am**

**THIS MEETING WILL BE HELD VIA ZOOM**

**THE PUBLIC IS INVITED TO PARTICIPATE VIRTUALLY OR IN-PERSON**

**ZOOM Link: <https://sbccd-edu.zoom.us/j/81205969002>**

**Board documents can be found here: <https://inlandaebg.org/consortium-meetings/>**

In compliance with Brown Act teleconferencing requirements, the following locations are available for the public to attend in-person:

District	Meeting Address
Colton Joint USD	1212 Valencia Dr., Colton, CA, 92324 – Superintendent’s Conference Room
Crafton Hills College	11711 Sand Canyon Rd., Yucaipa, CA, 92399 – President’s Conference Room
Redlands USD	20 W. Lugonia Ave., Redlands, CA, 92374 – Superintendent’s Conference Room
Rialto USD	260 S. Willow Ave., Rialto, CA, 92376 – Superintendent’s Conference Room
San Bernardino City USD	777 N. F St., San Bernardino, CA, 92410 – Superintendent’s Conference Room
San Bernardino COE	601 N. E St., San Bernardino, CA, 92410 – Dorothy Inghram Learning Center
San Bernardino Valley College	701 S. Mt. Vernon Ave., San Bernardino, CA, 92410 – President’s Conference Room
Yucaipa-Calimesa Joint USD	12797 3 <sup>rd</sup> St., Yucaipa, CA, 92399 – Superintendent’s Conference Room

Quorum: 3 K12 plus 1 CC

Establish Quorum: 3 K12 plus 1 CC	
Member Name	Attending
Colton Joint USD – Frank Miranda, Superintendent	
Crafton Hills College – Kevin Horan, President	
Redlands USD – Juan Cabral, Superintendent	
Rialto USD – Cuauhtémoc Avila, Superintendent	
San Bernardino City USD – Mauricio Arellano, Superintendent	
San Bernardino COE – Carol Tsushima, Administrator, San Bernardino County Supt. of Schools	
San Bernardino Valley College – Linda Fontanilla	
Yucaipa-Calimesa Joint USD – Cali Binks, Superintendent	

**1. Approval of the Minutes**

1.1 September 29, 2023

Virtual Vote Record			
<b>Agenda Item Number: 1.1</b>			
<b>Motion:</b> Approval of September 29, 2023 minutes.			
<b>Motion by:</b>			
<b>Second by:</b>			
Member Name	YEA	NAY	Abstain
Colton Joint USD – Frank Miranda, Superintendent			
Crafton Hills College – Kevin Horan, President			
Redlands USD – Juan Cabral, Superintendent			
Rialto USD – Cuauhtémoc Avila, Superintendent			
San Bernardino City USD – Mauricio Arellano, Superintendent			
San Bernardino COE – Carol Tsushima, Administrator, San Bernardino County Supt. of Schools			
San Bernardino Valley College – Linda Fontanilla			
Yucaipa-Calimesa Joint USD – Cali Binks, Superintendent			

2. Public Comment

3. Reports – NONE

4. Discussion Items

4.1 2023-24 Budget & Workplan Update

4.2 Colton Fiscal Request: \$66,783 (\$4,272 one-time funding; \$62,511 ongoing funding)

**One-Time funding:**

- 1. \$2,154 additional salary: Add 30 hours of program design time for Nurse Director to work with ESL teacher and site administrator on IET-CNA program development
- 2. \$2,118: 35 Textbooks purchased to be loaned to students and reused year to year.

**Ongoing funding:**

- 3. \$50,062 Salary per year: Add Nursing Assistant Teacher for IET-CNA program.
- 4. \$7,179 salary: Add 10 hours weekly for 10 weeks for two sessions for clinical and adult student coordination.
- 5. \$1,000 salary: Marketing for adult IET-CNA program.
- 6. \$2,200: Instructional supplies.
- 7. \$770: Consumable workbooks
- 8. \$400: Books used in class and during licensure testing.
- 9. \$800: Office supplies, miscellaneous, technology subscriptions for the classroom teacher.
- 10. \$100: Postage for mailing student applications to the state and for envelopes for testing results.

5. Action Item

5.1 Approve \$824,736 in Ongoing and One -Time funding as outlined below and in the IAEC Board Packet

Colton Fiscal Request: \$249,736

- 4.3a \$ 70,265 – Ongoing: Enrollment, Assessment, Registration Personnel
- 4.3b \$ 12,875 – Ongoing: School Admin Assistant 10 to 12 month
- 4.3c \$ 87,176 – Ongoing: School Safety Officer
- 4.3d \$ 79,420 – Ongoing: Close Deficit
- TOTAL: \$249,736

Redlands Fiscal Request: \$240,000

- 4.4a \$125,000 – Ongoing: COLA
- 4.4b \$ 35,000 – Ongoing: Software Purchases
- 4.4c \$ 80,000 – Ongoing: Clerical Support
- TOTAL: \$240,000

Yucaipa Fiscal Request: \$335,000

- 4.5a \$275,000 – One-Time: Portable
- 4.5b \$ 60,000 – Ongoing: CASAS Proctor/Tester
- TOTAL \$335,000

6. Announcements

6.1 2023-24 Executive Committee Meeting Schedule

**2023-2024 IAEC Executive Committee Meeting Dates**

<del>Friday, August 4, 2023 – Virtual</del>	Friday, February 23, 2024 – Virtual
<del>Friday, September 29, 2023 – Virtual</del>	Friday, March 15, 2024 - CFAD Discussion – Virtual
Friday, October 20, 2023 – Virtual	Friday, April 26, 2024 – CFAD Vote – Virtual
Friday, December 1, 2023 – Virtual	Friday, May 17, 2024 – Virtual
Friday, January 26, 2024 – Virtual	Wednesday, May 29, 2024 – Annual Plan Retreat - Location – In Person

## 6.2 Conference Report Out

- October 4 - 5, 2023: CCCCCO Vision 2030 Adult Education Summit – San Diego, CA
- October 17 - 19, 2023: NCHSE – Seattle, WA

## 6.3 Upcoming Conferences and Professional Development Opportunities

- October 24 – 26, 2023: CAEP State Summit – Hilton, Universal, CA  
<https://register.caladulthood.org/Home/EventDetail/635>
- November 6 - 8, 2023: NAWDP Youth Symposium – Las Vegas, NV  
<https://www.nawdp.org/page/YDS23>
- November 17 - 18, 2023: CCAE Southern/South Coast – Palm Springs, CA  
<https://ccaesouthernsection.regfox.com/2023-ccae-southern-south-coast-fall-conference>
- November 28 - 30, 2023: ACTE – Phoenix, AZ  
<https://www.acteonline.org/tech-news-vision/>

## 7. Closed Session – Not Requested

## 8. Adjournment