



**Minutes of the Executive Committee Meeting
March 10, 2023**

Date of approval: 04.21.2023

Initials:

Call to order: Due to COVID-19 and with the IAEC Board approval of AB 361, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://sbccd-edu.zoom.us/j/86499502991>

on Friday, March 10, 2023. The meeting convened at 8:00 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Jessica Arellano Velasco.

Executive Committee Members in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District
Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Linda Fontanilla	Interim President, San Bernardino Valley College <i>joined the meeting at 8:21 a.m.</i>
Dr. Kevin Horan	President, Crafton Hills College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

Members not in attendance

Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
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Others Present

Mr. Dana Carter	Principal, Yucaipa-Calimesa Joint Unified School District
Mr. Michael Jorgensen	SBCSS
Mr. Raul Pedraza Jr.	Principal, Inland Career Education Center
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium
Ms. Elle Weatherup	Consortium member from Copper Mountain

1. Minutes

Motion: Approval of February 10, 2023, IAEC Executive Committee Meeting Minutes.			
Motion by: Dr. Sandra Rodríguez			
Second by: Dr. Frank Miranda			
Discussion: None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD			x
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Linda Fontanilla, Interim President, San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on February 10, 2023, were approved as presented, without changes.			

2. Public Comment

2.1 None

3. Reports

- 3.1 CASAS Training at San Bernardino Valley College on February 15, 2023: Dr. Emma Diaz presented
- Over 85 people attended the face-to-face workshop
 - Ms. Cali Binks welcoming attendees on behalf of the Consortium Executive Committee
 - Jay Wright, delivered the training he reviewed quarterly and end of year CAEP data collection requirements.
 - Jay Wright discussed updates of CAEP reports and other tools that are available in Casas TOPSpro Enterprise.

Educating for Careers (CA CTE) at Sacramento, CA on February 26 – 28, 2023: Dr. Carol Tsushima presented

- Over 2500 people attended, a lot from the Inland Empire.
- It's a great conference for teachers, administrators and counselors and for anyone who is involve in Adult Education. It offers a lot of workshops.

CALPRO, a Virtual Conference on February 28, 2023: Dr. Emma Diaz presented

- Offered a session that reviewed and identified best practices and strategies to implement a successful postsecondary transition program.
- Dr. Emma Diaz co-presented a webinar with Kathleen Porter.

- Online professional learning can be accessed from the website.

ACCE, a Virtual Spring Conference on March 2 – 3, 2023: Dr. Emma Diaz presented

- There were updates from the Chancellor's office on noncredit courses.
- Areas of interest noncredit/community education

3.2 WIOA Intent to Award Notification Released: Mr. Mitch Rosin presented

- Everyone who applied in this consortium will receive funding. The official communication letter will be sent to the district's superintendent and not the adult school principal.
- The actual dollar value awarded is expected to be released in September 2023.

4. Discussion items

4.1 2023-2024 CFAD Allocation (Due May 2, 2023; Executive Committee Vote April 21, 2023)

Dr. Emma Diaz shared the proposed COLA for 2023/24 for us is the highlighted dollar amount of \$967,201. We will be receiving the same rate that K-12 Districts get which is 8.13% COLA, for us that translates to \$12,863,955 for a total of \$645,684,000 across the state of California for adult education. On the executive meeting of April 21st, we will vote on CFAD allocations. We need to make sure we have quorum to be able to vote on the funds. We will also need to vote on the fiscal agency, currently SBCCD is the fiscal agent.

4.2 AB1491 Guidance Letter:

Mr. Mitch Rosin shared that 2023/24 is considered the first year rather than our current fiscal year and it is set to take effect on July 1, 2023. If any consortium does not spend 80% of their funds for 2 consecutive years they will need to develop a corrective action plan. The Inland Adult Education Consortium agreed to set the spending minimum to 80% to mirror the state's policy. If any member does not spend the appropriate funds the Inland Adult Education Consortium will develop a corrective action plan.

- Current questions and new changes in NOVA were reviewed and discussed. Two new questions were added.
- Dr. Emma Diaz shared that the CAEP Office has scheduled an AB1491 Webinar on March 23, 2023, at 12:00 pm. The registration information is on the Guidance Letter.
- Mr. Mitch Rosin asked for discussion item 4.2 to remain an agenda item to further discuss as possible updates and changes occur.

5. Action Items

5.1 - None

6. Announcements

6.1 Executive Committee Meeting Dates

Dr. Emma Diaz shared the remaining EC meeting dates:

- April 21, 2023 – Virtual – CFAD Vote
- May 12, 2023 – Virtual

- May 31, 2023 – In Person @ SBVC – Annual Plan Retreat

7.2 Conferences

Dr. Emma Diaz shared the upcoming conference dates:

- April 2-5, 2023: COABE – Atlanta, GA <https://coabe.org/2023-coabe-national-conference/>
- April 13 – 15, 2023: CCAE – Oakland, CA <https://www.ccaestate.org/conference-2023.html>
- May 31, 2023: Inland Adult Education Consortium Annual Plan Retreat
San Bernardino Valley College – In-Person, Room B100
- June 13 – 15, 2023: CASAS Summer Institute – Anaheim, CA <https://www.casas.org/>
- July 18 – 20, 2023: GED Annual Conference – New York, NY www.ged.com/gedts23

7. Closed Session

7.1 None Requested

8. Adjournment

The meeting adjourned at 8:35 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, April 21, 2023, at 8:00 a.m.