



Minutes of the Executive Committee Meeting February 10, 2023

Date of approval: 03.10.2023

Initials:

Call to order: Due to COVID-19 and with the IAEC Board approval of AB 361, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://sbccd-edu.zoom.us/j/87227970575> on Friday, February 10, 2023. The meeting convened at 8:00 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Jessica Arellano Velasco.

Executive Committee Members in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District
Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Linda Fontanilla	Interim President, San Bernardino Valley College
Dr. Kevin Horan	President, Crafton Hills College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District

Members not in attendance

Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS
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Others Present

Mr. Dana Carter	Principal, Yucaipa-Calimesa Joint Unified School District
Mr. Raul Pedraza Jr.	Principal, Inland Career Education Center
Mr. Brian Pope	Principal, Colton Adult School
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium
Mr. Troy Martinez	Principal, Redlands Adult School

1. AB 361 for IAEC Board Meeting

<p>Motion: Inland Adult Education Consortium Board approval of AB 361 for a virtual meeting to be held via Zoom: https://sbccd-edu.zoom.us/j/87227970575 on Friday, February 10, 2023. https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws</p> <p>Motion by: Dr. Miranda Second by: Ms. Binks Discussion: None</p>			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Linda Fontanilla, Interim President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x
<p>Motion carried unanimously by all present.</p>			

2. Minutes

<p>Motion: Approval of January 20, 2023, IAEC Executive Committee Meeting Minutes. Motion by: Dr. Avila Second by: Mr. Arellano Discussion: None</p>			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Linda Fontanilla, Interim President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x
<p>The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on January 20, 2023, were approved as presented, without changes.</p>			

3. Public comment

3.1 None

4. Reports

- 4.1 CAEAA Conference Report Out: February 3, 2023 – Mr. Dana Carter presented
- Ms. Dawn Koepke provided legislative and budget updates:
 - There are 34 new members across the assembly in the Senate, Dawn Koepke encouraged all of us to make sure that we connect with those legislators.
 - Please thank our legislators for supporting Adult Education with the same rate of 8.13% COLA that the K-12 Districts are receiving.
 - Our Adult Education week is March 20 - 24, 2023 and Leg Day will be March 21st, 2023, 10 a.m. - 3 p.m.
 - CCAE Legislative Meeting/Webinar February 24th, 2023 @ Noon
 - Dr. Carolyn Zachry and Mr. Gary Adams provided State and Federal updates:
 - OCTAE has established performance goals for California for follow up reporting. California statewide goals of – either – 45% use of Student SSN – or– 60% Student survey response rate.
 - New RFAs for 2023-27 have been read and reviewed, the intended date to post the intent to award is February 15, 2023.
 - It was strongly recommended that adult schools review their summer schedules to ensure that their breaks are not longer than 90 consecutive days, in order to limit the number of Periods of Participation.
 - LAO report – reviewing how Adult Education is funded. No decisions have been made yet but the following two recommendations were discussed:
 - Change K-12 CAEP funding allocations to an attendance system (similar to CC non-credit).
 - Move to a performance-based funding model, similar to WIOA Title II.

5. Discussion items

5.1 Historic Funding Re-Allocations (not including shifts in state funding)
 Dr. Diaz presented a fund allocation summary by year. Amounts highlighted in green are one-time payments.

District	2016	2017	2018	2019	1/2020	8/2020	2021	2022	2023
Colton					\$107,724				
Redlands			\$154,500 \$60,000		\$27,701	\$180,000		\$202,000 \$40,000	
Rialto					\$181,000			\$309,682	
San Bernardino City			\$312,500 \$100,000		\$29,743			\$242,000 \$179,000	
San Bernardino COE			\$237,303 \$94,500					\$172,000 \$194,750	
Yucaipa			\$272,500 \$177,000		\$10,007			\$20,000	\$105,000

Colleges			\$204,000		\$12,318			\$268,237	
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Dr. Diaz presented CFAD total by year. Amounts highlighted in blue represent a year of increase to the new total.

District	MOE – Before CAEP Funding	2015-16 = MOE + CAEP	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Colton	None	\$528,580	\$528,580	\$528,580	\$528,580	\$528,580	\$636,304	\$636,304	\$636,304
Redlands	\$139,311	\$324,311	\$324,311	\$324,311	\$478,811	\$478,811	\$506,512	\$686,513	\$888,512
Rialto	\$535,130	\$924,470	\$924,470	\$924,470	\$924,470	\$924,470	\$1,105,470	\$1,105,470	\$1,415,152
SB City	\$5,926,321	\$6,784,521	\$6,784,521	\$6,784,521	\$7,097,021	\$7,097,021	\$7,097,021	\$6,237,927	\$6,479,927
SB COE	None	None	None	None	\$237,302	\$237,302	\$237,302	\$605,053	\$605,053
Yucaipa	\$271,996	\$345,876	\$345,876	\$345,876	\$618,376	\$618,376	\$628,383	\$628,383	\$733,383
Colleges	None	\$506,493	\$506,493	\$506,493	\$506,493	\$506,493	\$518,811	\$518,811	\$787,048

Dr. Diaz presented a summary of remaining funds.

- Carry-Over 2021-2022 COLA: \$68,462
- Remaining COLA 2022-2023: \$278,362
- Carry-Over One-Time Funds: \$142,094

	DIR Student Data – Q2	2021-22 Carry-Over Funds	2022-23 Budget (Allocation + Carry-Over)
Colton	307	\$65,210	\$701,514
Redlands	568	\$147,657	\$1,076,169
Rialto	896	\$749,152	\$2,164,304
SB City	3,474	\$1,599,432	\$8,079,359
SB COE	256	\$324,671	\$924,724
Yucaipa	347	\$345,502	\$973,885
Community College	COMIS	F/A - \$360,556 CC - \$113,017	F/A - \$598,918 CC - \$787,048

Dr. Diaz presented SBVC Transition Student Data.

SSSP Completion Academic Year 2021/2022	
Application	256
Orientation	235
Placement	222
Education Plan	197
Registered	178
Continuing	87

Student Contact Totals	
Fall 2022	1057
Spring 2023	0
Duplicated Totals (AY)	1057
Unduplicated Totals (AY)	546
CAEP student contact totals by academic year	
2018/2019	434
2019/2020	1168
2020/2021	791
2021/2022	1351
2022/2023	1057

Historic Funding Reports can be located in NOVA.

Dr. Sandra has requested a breakdown of where the students are transitioning from.

- 5.2 Tabled on January 20, 2023 – San Bernardino City USD COLA Request: \$542,545.00
- | | |
|-----------------------------------|---------------------|
| A. Classified Ongoing Funding: | \$170,545.00 |
| B. Certificated Ongoing Funding: | \$289,333.00 |
| C. Certificated One-Time Funding: | <u>\$ 82,667.00</u> |
| Total additional funds requested: | \$542,545.00 |

Dr. Rodriguez requested to pull the tabled item from further discussion. The tabled item will be removed from the agenda at the next meeting.

6. Action Items

- 6.1 Virtual Meetings per Brown Act for IAEC Executive Committee Brown Act Teleconferencing Rules

Motion: To Approve Virtual Meetings per Brown Act for IAEC Executive Committee <u>Brown Act Teleconferencing Rules</u>			
Motion by: Mr. Arellano			
Second by: Dr. Horan			
Discussion: None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Linda Fontanilla, Interim President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x
Motion carried unanimously by all present.			

District	Meeting Location/Address
Colton Joint USD	1212 Valencia Dr., Colton, CA, 92324 – Superintendent’s Conference Room
Crafton Hills College	11711 Sand Canyon Rd., Yucaipa, CA, 92399 – President’s Conference Room
Redlands USD	20 W. Lugonia Ave., Redlands, CA, 92374 – Superintendent’s Conference Room
Rialto USD	182 E. Walnut Ave., Rialto, CA, 92376 – Superintendent’s Conference Room
San Bernardino City USD	4030 Georgia Blvd. San Bernardino, Ca 92407 – Superintendent’s Conference Room
San Bernardino COE	601 N. E St., San Bernardino, CA, 92410 – Superintendent’s Conference Room
San Bernardino Valley College	701 S. Mt. Vernon Ave., San Bernardino, CA, 92410 – President’s Conference Room
Yucaipa-Calimesa Joint USD	12797 3 rd St., Yucaipa, CA, 92399 – Superintendent’s Conference Room

6.2 San Bernardino City COLA Request:

Motion: To approve San Bernardino City COLA request: \$542,545.00			
Motion by: Dr. Rodriguez			
Second by: Ms. Binks			
Discussion: Motion tabled by S. Rodriguez			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Linda Fontanilla, Interim President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x
Motion carried unanimously by all present.			

7. **Announcements**

7.1 Executive Committee Meeting Dates

Dr. Diaz shared the remaining EC meeting dates which will be virtual:

- February 10, 2023 – Virtual
- March 10, 2023 – Virtual – CFAD Discussion
- April 21, 2023 – Virtual – CFAD Vote
- May 12, 2023 – Virtual
- May 31, 2023 – In Person @ SBVC – Annual Plan Retreat

7.2 Conferences

Dr. Diaz shared the upcoming conference dates:

- February 3, 2023: CAEAA – Virtual <https://www.caea.org/2023-conference-registration.html>
- February 15, 2023: CASAS Training – San Bernardino Valley College <https://register.caladulthood.org/Home/EventDetail/585>

- February 26-28, 2023: Educating for Careers (CA CTE) – Sacramento, CA <https://2023.educatingforcareers.org/>
- March 2 – 3, 2023: ACCE – Virtual
- April 2-5, 2023: COABE – Atlanta, GA <https://coabe.org/2023-coabe-national-conference/>
- April 13 – 15, 2023: CCAE – Oakland, CA <https://www.ccaestate.org/conference-2023.html>
- May 31, 2023: Inland Adult Education Consortium Annual Plan Retreat at San Bernardino Valley College
- June 13 – 15, 2023: CASAS Summer Institute – Anaheim, CA <https://www.casas.org/>
- July 18 – 20, 2023: GED Annual Conference – New York, NY www.ged.com/gedts23

8. Closed Session

8.1 None Requested

9. Adjournment

The meeting adjourned at 8:34 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, March 10, 2023, at 8:00 a.m.