



Minutes of the Executive Committee Meeting January 20, 2023

Date of approval: 02.10.2023

Initials: ED

Call to order: Due to COVID-19 and with the IAEC Board approval of AB 361, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://sbccd-edu.zoom.us/j/81570481627> on Friday, January 20, 2023. The meeting convened at 8:03 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Melissa Heredia.

Executive Committee Members in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District
Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Kevin Horan	President, Crafton Hills College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

Members not in attendance

Others Present

Mr. Dana Carter	Principal, Yucaipa-Calimesa Joint Unified School District
Mr. Raul Pedraza Jr.	Principal, Inland Career Education Center
Mr. Brian Pope	Principal, Colton Adult School
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium

1. AB 361 for IAEC Board Meeting

<p>Motion: Inland Adult Education Consortium Board approval of AB 361 for a virtual meeting to be held via Zoom: https://sbccd-edu.zoom.us/j/81570481627 on Friday, January 20, 2023. https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws</p> <p>Motion by: Dr. Rodriguez Second by: Dr. Horan Discussion: None</p>			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Interim President, San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<p>Motion carried unanimously by all present.</p>			

2. Minutes

<p>Motion: Approval of the December 9, 2022, IAEC Executive Committee Meeting Minutes. Motion by: Mr. Arellano Second by: Dr. Rodriguez Discussion: None</p>			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Interim President, San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<p>The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on December 9, 2022, were approved as presented, without changes.</p>			

3. Public comment

3.1 None

4. Reports

4.1 Preliminary Governor’s Budget Released: 8.13% COLA for Adult Education

Dr Diaz shared in the preliminary budget adult education will receive an 8.13% COLA for next year. As comparison, for the 2022-2023, we received an 8.06% across the state which translated to \$732,389.00 for our consortium. After we go through the May/June revisions and the signing of the actual budget, if the 8.13% remains that will translate to about \$750,000.00.

5. Discussion items

5.1 Colton Adult School Request for Funds: \$110,000.00

- COLA to cover increase in staff costs \$80,000.00
- Replacement of computer equipment \$30,000.00
 - Total additional funds requested \$110,000.00

Dr. Diaz presented once more the DIR Student Data Q1, 21-22 carryover funds, and 22-23 budget spreadsheet for all districts to reference before voting on action items. Mr. Rosin mentioned, based on the current numbers, all the requests made will not be funded and that is why prioritization is so critical.

Dr. Rodriguez, San Bernardino City has requested her action item (6.2) be tabled.

Dr. Miranda, Colton Joint USD, clarified the replacement computer funding is a one-time cost.

Dr. Avila, Rialto Unified, has requested a list of historical one-time funding and COLA funding.

Ms. Binks suggested looking back at previous annual plans as that is also a historical record of fund distribution. Dr Diaz confirmed the annual plan does dictate what activity each district will do with their CAEP funds.

5.2 In-Person or Virtual Meetings – State of Emergency ends February 28, 2023

San Bernardino City would like to continue meeting virtually. Mr. Rosin reminded consortium members our May 31st Annual Planning Retreat at SBVC will be in-person.

This will be an action item February 10, 2023.

5.3 Data & Accountability Funds to be spent on Annual Licenses for NEDP, ASAP, Aztec. \$225,000 (Quotes due in March 2023)

If we do not fund this through consortium monies each district would be responsible for funding their own software renewals.

6. Action Items

6.1 Yucaipa Adult School COLA Request:

Motion: To approve Yucaipa Adult School COLA request: \$105,000.00			
Motion by: Dr. Ávila			
Second by: Dr. Rodriguez			
Discussion: None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
Motion carried unanimously by all present.			

6.2 San Bernardino City COLA Request:

Motion: To approve San Bernardino City COLA request: \$542,545.00			
Motion by: Dr. Rodriguez			
Second by: Ms. Binks			
Discussion: Motion tabled by S. Rodriguez			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
Motion carried unanimously by all present.			

7. Announcements

7.1 Executive Committee Meeting Dates

Dr. Diaz shared the remaining EC meeting dates which will be virtual:

- February 10, 2023 – Virtual
- March 10, 2023 – Virtual – CFAD Discussion
- April 21, 2023 – Virtual – CFAD Vote
- May 12, 2023 – Virtual
- May 31, 2023 – In Person @ SBVC – Annual Plan Retreat

7.2 Conferences

Dr. Diaz shared the upcoming conference dates:

- February 3, 2023: CAEAA – Virtual <https://www.caeaa.org/2023-conference-registration.html>
- February 15, 2023: CASAS Training – San Bernardino Valley College <https://register.caladulthood.org/Home/EventDetail/585>
- February 26-28, 2023: Educating for Careers (CA CTE) – Sacramento, CA <https://2023.educatingforcareers.org/>
- March 2 – 3, 2023: ACCE – Virtual
- April 2-5, 2023: COABE – Atlanta, GA <https://coabe.org/2023-coabe-national-conference/>
- April 13 – 15, 2023: CCAE – Oakland, CA <https://www.ccaestate.org/conference-2023.html>
- May 31, 2023: Inland Adult Education Consortium Annual Plan Retreat at San Bernardino Valley College
- June 13 – 15, 2023: CASAS Summer Institute – Anaheim, CA <https://www.casas.org/>

8. Closed Session

8.1 None Requested

9. Adjournment

The meeting adjourned at 8:33 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, February 10, 2023 at 8:00 a.m.