



**Executive Committee Meeting – Agenda
Friday, February 10, 2023**

Board Meeting: 8:00 am - 10:00 am

**DUE TO COVID-19, THIS WILL BE A ZOOM MEETING
THE PUBLIC IS INVITED TO PARTICIPATE**

ZOOM Link: <https://sbccd-edu.zoom.us/j/87227970575>

Board documents can be found here: <https://inlandaebg.org/consortium-meetings/>

1. Approval of AB361 / Introductions

1.1 Introductions

- Interim President Dr. Linda Fontanilla, San Bernardino Valley College
- Jessica Arellano, Consortium Administrative Assistant (ICEC)

1.2 Approval of AB361 for IAEC Board meeting

<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>

2. Approval of the Minutes

2.1 January 20, 2022

3. Public Comment

4. Reports

4.1 CAEAA Conference Report Out: February 3, 2023 – Dana Carter

5. Discussion Items

5.1 Historic Funding Re-Allocations (not including shifts in state funding)

5.2 Tabled on January 20, 2023 – San Bernardino City USD COLA Request: \$542,545.00

A. Classified Ongoing Funding:	\$170,545.00
B. Certificated Ongoing Funding:	\$289,333.00
C. Certificated One-Time Funding:	<u>\$ 82,667.00</u>
Total additional funds requested:	\$542,545.00

6. Action Items

**6.1 Approve Virtual Meetings per Brown Act for IAEC Executive Committee
Brown Act Teleconferencing Rules**

Local agencies may always rely on the teleconferencing rules that applied pre-COVID:

- all votes must be by rollcall
- the meeting must be conducted so as to protect the rights of the public appearing before the body or wishing to comment
- all members of the public must be able to access the meeting and provide public comment
- teleconference locations must be identified in the agenda
- copies of the agenda must be posted at all teleconference locations
- teleconference locations must be open to the public



Minutes of the Executive Committee Meeting January 20, 2023

Date of approval:

Initials:

Call to order: Due to COVID-19 and with the IAEC Board approval of AB 361, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://sbccd-edu.zoom.us/j/81570481627> on Friday, January 20, 2023. The meeting convened at 8:03 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Melissa Heredia.

Executive Committee Members in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District
Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Kevin Horan	President, Crafton Hills College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

Members not in attendance

Others Present

Mr. Dana Carter	Principal, Yucaipa-Calimesa Joint Unified School District
Mr. Raul Pedraza Jr.	Principal, Inland Career Education Center
Mr. Brian Pope	Principal, Colton Adult School
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium

1. AB 361 for IAEC Board Meeting

Motion: Inland Adult Education Consortium Board approval of AB 361 for a virtual meeting to be held via Zoom: <https://sbccd-edu.zoom.us/j/81570481627> on Friday, January 20, 2023.
<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>

Motion by: Dr. Rodriguez
Second by: Dr. Horan
Discussion: None

Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Interim President, San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		

Motion carried unanimously by all present.

2. Minutes

Motion: Approval of the December 9, 2022, IAEC Executive Committee Meeting Minutes.
Motion by: Mr. Arellano
Second by: Dr. Rodriguez
Discussion: None

Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Interim President, San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		

The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on December 9, 2022, were approved as presented, without changes.

3. Public comment

3.1 None

4. Reports

4.1 Preliminary Governor’s Budget Released: 8.13% COLA for Adult Education

Dr Diaz shared in the preliminary budget adult education will receive an 8.13% COLA for next year. As comparison, for the 2022-2023, we received an 8.06% across the state which translated to \$732,389.00 for our consortium. After we go through the May/June revisions and the signing of the actual budget, if the 8.13% remains that will translate to about \$750,00.00.

5. Discussion items

5.1 Colton Adult School Request for Funds: \$110,000.00

- COLA to cover increase in staff costs \$80,000.00
- Replacement of computer equipment \$30,000.00
 - Total additional funds requested \$110,000.00

Dr. Diaz presented once more the DIR Student Data Q1, 21-22 carryover funds, and 22-23 budget spreadsheet for all districts to reference before voting on action items. Mr. Rosin mentioned, based on the current numbers, all the requests made will not be funded and that is why prioritization is so critical.

Dr. Rodriguez, San Bernardino City has requested her action item (6.2) be tabled.

Dr. Miranda, Colton Joint USD, clarified the replacement computer funding is a one-time cost.

Dr. Avila, Rialto Unified, has requested a list of historical one-time funding and COLA funding.

Ms. Binks suggested looking back at previous annual plans as that is also a historical record of fund distribution. Dr Diaz confirmed the annual plan does dictate what activity each district will do with their CAEP funds.

5.2 In-Person or Virtual Meetings – State of Emergency ends February 28, 2023

San Bernardino City would like to continue meeting virtually. Mr. Rosin reminded consortium members our May 31st Annual Planning Retreat at SBVC will be in-person.

This will be an action item February 10, 2023.

5.3 Data & Accountability Funds to be spent on Annual Licenses for NEDP, ASAP, Aztec.
\$225,000 (Quotes due in March 2023)

If we do not fund this through consortium monies each district would be responsible for funding their own software renewals.

6. Action Items

6.1 Yucaipa Adult School COLA Request:

Motion: To approve Yucaipa Adult School COLA request: \$105,000.00			
Motion by: Dr. Ávila			
Second by: Dr. Rodriguez			
Discussion: None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
Motion carried unanimously by all present.			

6.2 San Bernardino City COLA Request:

Motion: To approve San Bernardino City COLA request: \$542,545.00			
Motion by: Dr. Rodriguez			
Second by: Ms. Binks			
Discussion: Motion tabled by S. Rodriguez			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
Motion carried unanimously by all present.			

7. Announcements

7.1 Executive Committee Meeting Dates

Dr. Diaz shared the remaining EC meeting dates which will be virtual:

- February 10, 2023 – Virtual
- March 10, 2023 – Virtual – CFAD Discussion
- April 21, 2023 – Virtual – CFAD Vote
- May 12, 2023 – Virtual
- May 31, 2023 – In Person @ SBVC – Annual Plan Retreat

7.2 Conferences

Dr. Diaz shared the upcoming conference dates:

- February 3, 2023: CAEAA – Virtual <https://www.caeaa.org/2023-conference-registration.html>
- February 15, 2023: CASAS Training – San Bernardino Valley College <https://register.caladulthood.org/Home/EventDetail/585>
- February 26-28, 2023: Educating for Careers (CA CTE) – Sacramento, CA <https://2023.educatingforcareers.org/>
- March 2 – 3, 2023: ACCE – Virtual
- April 2-5, 2023: COABE – Atlanta, GA <https://coabe.org/2023-coabe-national-conference/>
- April 13 – 15, 2023: CCAE – Oakland, CA <https://www.ccaestate.org/conference-2023.html>
- May 31, 2023: Inland Adult Education Consortium Annual Plan Retreat at San Bernardino Valley College
- June 13 – 15, 2023: CASAS Summer Institute – Anaheim, CA <https://www.casas.org/>

8. Closed Session

8.1 None Requested

9. Adjournment

The meeting adjourned at 8:33 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, February 10, 2023 at 8:00 a.m.

- at least a quorum of the members of the legislative body who are participating remotely must do so from locations within the agency's jurisdiction

District	Meeting Location/Address
Colton Joint USD	1212 Valencia Dr., Colton, CA, 92324 – Superintendent's Conference Room
Crafton Hills College	11711 Sand Canyon Rd., Yucaipa, CA, 92399 – President's Conference Room
Redlands USD	20 W. Lugonia Ave., Redlands, CA, 92374 – Superintendent's Conference Room
Rialto USD	260 S. Willow Ave., Rialto, CA, 92376 – Superintendent's Conference Room
San Bernardino City USD	777 N. F St., San Bernardino, CA, 92410 – Superintendent's Conference Room
San Bernardino COE	601 N. E St., San Bernardino, CA, 92410 – Superintendent's Conference Room
San Bernardino Valley College	701 S. Mt. Vernon Ave., San Bernardino, CA, 92410 – President's Conference Room
Yucaipa-Calimesa Joint USD	12797 3 rd St., Yucaipa, CA, 92399 – Superintendent's Conference Room

6.2 Approve Colton Adult School Request for Funds:

A. COLA to cover increase in staff costs	\$ 80,000.00
B. Replacement of Computer Equipment (one-time)	\$ 30,000.00
Total additional funds requested	\$110,000.00

7. Announcements

7.1 IAEC Executive Committee Meeting Dates (All meetings are at 8:00 am)

2022-2023 (All meetings at 8:00 am)	
July 2022 – NO MEETING	Friday January 20, 2023 – Virtual
Friday August 5, 2022 – VIRTUAL — Annual Plan Vote (Due Sept 14)	Friday February 10, 2023 – Virtual
Friday September 23, 2022 – TBD	Friday March 10, 2023 – Virtual CFAD Discussion
Friday October 28, 2022 – Cancelled	Friday April 21, 2023 – Virtual CFAD Vote
November 2022 – NO MEETING	Friday May 12, 2023 – TBD
Friday December 9, 2022 – Virtual	Friday May 31, 2023 – In Person Annual Plan Retreat @ SBVCC

7.2. Upcoming Conferences and Professional Development Opportunities

- February 15, 2023: CASAS Training – San Bernardino Valley College
<https://register.caladulthood.org/Home/EventDetail/585>
- February 26 – 28, 2023: Educating for Careers (CA CTE) – Sacramento, CA
<https://2023.educatingforcareers.org/>
- March 2 – 3, 2023: ACCE – Virtual
Registration Link to come

- April 2 – 5, 2023: COABE – Atlanta, GA
<https://coabe.org/2023-coabe-national-conference/>
- April 13 – 15, 2023: CCAE – Oakland, CA
<https://www.ccaestate.org/conference-2023.html>
- May 31, 2023: Inland Adult Education Consortium Annual Plan Retreat
San Bernardino Valley College – In-Person, Room B100
- June 13 – 15, 2023: CASAS Summer Institute – Anaheim, CA
<https://www.casas.org/>
- July 18 – 20, 2023: GED Annual Conference – New York, NY
www.ged.com/gedts23

8. Closed Session – Not Requested

9. Adjournment



Today's graduates... Tomorrow's workforce

Raul Pedraza, Principal ◊ John Carranza, Vice Principal ◊ Jesus Galdamez, Vice Principal ◊ Helena Zarate-Simolin, Vice Principal

Inland Career Education Center (ICEC) -Request for increase in funds.

Goal - Inland Career Education Center empowers and inspires individuals through education to contribute to the economic growth of the community. We provide a bridge to postsecondary education and the workforce through the delivery of quality education and student support services. *Inland Career Education Center believes that the following shared principles, priorities, and values allow us to be a beacon of education in the Inland Empire:*

*Customer Driven Excellence
Opportunity
Results
Empowerment*

In order to continue these CORE values, it is imperative that the Inland Career Education Center employs the number of classified and certificated staff that reflects the needs of our student population. This would include assuring wage increases are reflected in our allocation.

Use of Increased Funds:

- 1. Proposal: \$170,545 for classified staff, on-schedule increase for the 2022-2023 school year.**

Purpose: Classified staff has an anticipated ongoing wage increase of 8% for the 2022-2023 school year which will affect our current budget and require additional funding.

Justification: To have adequate funding to meet salary obligations

- 2. Proposal: \$289,333 for certificated staff, on-schedule increase for the 2022-2023 school year and \$82,667 one-time monies.**

Purpose: Certificate staff has an ongoing wage increase of 7% and a one-time wage increase of 2% for the 2022-2023 school year which will affect our current budget and require additional funding.

Justification: To have adequate funding to meet salary obligations

Classified Ongoing Funding: \$170,545

Certificated Ongoing Funding: \$289,333

Certificated One-Time Funding: \$82,667

Total additional funds requested \$542,545



COLTON ADULT SCHOOL

18829 Orange St. ♦ Bloomington, CA 92316 ♦ (909) 580-5034

Allotment Increase Proposal

Executive Committee;

Brian Pope
Principal

Colton Adult School is requesting an ongoing COLA increase of \$80,000 to our CAEP Allocation, along with a \$30,000 one-time fund to replace our computers in our computer lab.

Maria Felix
Principals Secretary

While our current CBA has yet to be settled, there are rumors floating around the certificated side of our district, that ACE (our certificated union) will not settle for anything less than a 10% salary increase, but shooting for 13%. Historically, CSEA settles for the same percentage as ACE, and then management settles with the 'Me too'.

Belen Rubio
Head Counselor

We are requesting our increase based off of the average of the two (11.5%)

Jessica Gutierrez
Career Guidance

COLA

Our 2021-2022 budget for 1000, 2000 and 3000's was 97.5% of our allocation, therefore our \$80,000 increase will be allocated as such;

- 1000's: \$45,000
 - 2000's: \$13,000
 - 3000's: \$23,000
- \$80,000 Total COLA request

Teachers

Debra Alonzo
Eileen Garza
Gabriel Davila
Jeannette Leach
Matthew Sutherland
Catherine Faoro
Anna Luna
Daniel Cordero

ONE TIME

Our computer lab was furnished over 5 years ago and we are starting to have computers to go down. We have no more in storage to replace failing devices, so we would like to replace the entire lab.

We here at CAS understand that this is a results-oriented world, and that our enrollment has dropped, thus our quantitative results have dropped. However, our qualitative results have continually increased. In running reports, the percentage of students with less than 12 hours of instruction has continually decreased. The students that we are getting into classrooms are showing up on a more consistent basis and are engaged. Currently 48% of our students show at less than 12, however, we have had a 10% enrollment increase in the last 3 weeks, thus skewing this data. If you compare this to previous years YTD, 21/22 was 55%, 20/21: 71%. 19/20 (our largest enrollment year) 50% and 18/19 was 56%. Our recent Demonstrated Effectiveness for WIOA also shows that, even though our enrollment has dropped, our proficiency in instruction has increased. Our average % of students who showed and EFL gain in the previous WIOA window was 29%, with our most recent application showing at 34%.

Recap:

- \$80,000 COLA Ongoing allocation increase
- \$30,000 to replace Computer Lab devices

I am more than happy to answer any questions regarding this request.

Brian Pope
Colton Adult
Principal