



Minutes of the Executive Committee Meeting April 15, 2022

Approved

Date of approval: August 5, 2022

Initials:

Call to order: Due to COVID-19 and with the IAEC Board approval of AB 361, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://cccconfer.zoom.us/j/97724722609> on Friday, April 15, 2022. The meeting convened at 7:32 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Blanca Godinez-Olguin.

Executive Committee Members in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District
Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District
Dr. Scott Thayer	President, San Bernardino Valley College

Members not in attendance

Dr. Kevin Horan	President, Crafton Hills College
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

Others Present

Dana Carter	Principal, Yucaipa-Calimesa Joint Unified School District
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium

1. AB 361 for IAEC Board Meeting

<p>Motion: Inland Adult Education Consortium Board approval of AB 361 for a virtual meeting to be held via Zoom: https://cccconfer.zoom.us/j/97724722609 on Friday, April 15, 2022. https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws</p> <p>Motion by: Mauricio Arellano Second by: Sandra Rodriguez Discussion: None</p>			
Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College			x
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x
<p>Motion carried unanimously by all present.</p>			

2. Minutes

<p>Motion: Approval of the March 11, 2022 IAEC Executive Committee Meeting Minutes. Motion by: Frank Miranda Second by: Sandra Rodriguez Discussion: None</p>			
Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College			x
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x
<p>The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on March 11, 2022 were approved as presented, without changes.</p>			

3. Public comment

3.1 None

4. Reports

4.1 Renewal of Software Licenses

Dr. Diaz shared that the software license for ASAP, NEDP, Full Capacity, and Aztec will be renewed. The IAEC Executive Committee had previously approved them. Cost not to exceed \$298,000. The remaining one-time funds are \$182,094.00:

- ASAP \$36,000
- NEDP \$15,000
- Full Capacity \$7,000
- Aztec \$240,000

5. Discussion items

5.1 None

6. Action Items

6.1 IAEC 2022-2025 Three-Year Plan

Motion: To approve the 2022-2025 Three-Year Plan.			
Motion by: Sandra Rodriguez			
Second by: Mauricio Arellano			
Discussion: None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College			x
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x
Motion carried unanimously by all present.			

6.2 Request for Additional Ongoing Funds

Motion: To approve the request of \$194,750.00 in ongoing funding from San Bernardino County Office of Education to support a FTE Curriculum Specialist.

Motion by: Sandra Rodriguez

Second by: Cuauhtémoc Ávila

Discussion: Dr. Miranda asked which budget would be used.

Mr. Rosin replied that it comes out of the Consortium allocation and it does not affect any member's budget.

Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College			x
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x

Motion carried unanimously by all present.

Dr. Diaz shared that there are \$178,462 remaining in ongoing funds.

6.3 SBCCD as Fiscal Agent

Motion: To approve the San Bernardino Community College District as the Fiscal Agent for 2022-2023 fiscal year.

Motion by: Cali Binks

Second by: Frank Miranda

Discussion: None

Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College			x
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College		x	
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x

Motion carried.

6.4 IAEC 2022-2023 CFAD Allocations

Motion: To approve to park the 2022-2023 CFAD allocation with the Fiscal Agent (SBCCD).

Motion by: Mauricio Arellano

Second by: Cuauhtémoc Ávila

Discussion: Dr. Diaz gave a breakdown of the Fiscal Agent allocation of \$1,308,093: The actual college allocation is \$534,571 it includes \$595,060 of the preliminary COLA allocation for 22-23 plus \$178,462 in remaining ongoing funding from 21-23.

Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College			x
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS			x

Motion carried unanimously by all present.

7. Announcements

7.1 Executive Committee Meeting Dates

Dr. Diaz shared the remaining EC meeting dates:

- May 13, 2022
- June 1, 2022 – Annual Plan Retreat

7.2 Conferences

Dr. Diaz shared the upcoming conference dates:

- May 5-8, 2022: CCAE State Conference – Hollywood, CA
- June 14-16, 2022: CASAS Summer Institute – San Diego, CA
- July 13-15, 2022: GED Annual Conference – Atlanta, GA

7.3 WIOA

Mitch Rosin shared that he had a meeting with Dr. Carolyn Zachary, CA State Director, she shared the timeframe for renewal applications for WIOA funding. The state will open the window this year for pre-qualifications in August with a due date for submissions in September. They will notify qualified agencies in November with a due date of the final considerations due before the holidays in December. It will be a four-year WIOA grant as opposed to the previous three-year grant.

7.4 Blanca Olguin Retirement

Dr. Diaz announced the retirement of Blanca; she has been with the consortium for 8 years. It will be up to the Executive Committee to place a replacement moving forward. Blanca's last day is in June. Blanca has been there for the Executive Committee communicating with all of their staff and keeping me in check and making sure I have all my records straight, so I want to say thank you very much to Blanca because this wouldn't be the same without you.

Ms. Olguin thanked all the members present for the opportunity to work with them. She stated it has been a wonderful experience, “I learned so much and I just love what has become of our consortium. I feel very proud and grateful to have been a part of this group, thank you.”

Mr. Rosin stated, we couldn't have done it without you, thank you.

Mr. Arellano congratulated Blanca.

Ms. Binks said, “Congratulations Blanca, you have been valuable to this team and we are slowly going to miss you.”

8. Closed Session

8.1 None Requested

9. Adjournment

The meeting adjourned at 7:48 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, May 13, 2022 at 8:00 a.m.