



Minutes of the Executive Committee Meeting March 11, 2022

Approved

Date of approval: April 15, 2022

Initials:

Call to order: Due to COVID-19 and with the IAEC Board approval of AB 361, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://cccconfer.zoom.us/j/92089367306> on Friday, March 11, 2022. The meeting convened at 8:04 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Blanca Olguin.

Executive Committee Members in attendance

Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District
Dr. Scott Thayer	President, San Bernardino Valley College
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

Members not in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District
Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Dr. Kevin Horan	President, Crafton Hills College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District

Others Present

Dana Carter	Principal, Yucaipa-Calimesa Joint Unified School District
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium

1. AB 361 for IAEC Board Meeting

<p>Motion: Inland Adult Education Consortium Board approval of AB 361 for a virtual meeting to be held via Zoom: https://cccconfer.zoom.us/j/92089367306 on Friday, March 11, 2022.</p> <p>https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws</p> <p>Motion by: Sandra Rodriguez</p> <p>Second by: Carol Tsushima</p> <p>Discussion: None</p>			
Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD			x
Cuauhtémoc Avila, Superintendent, Rialto USD			x
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College			x
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<p>Motion carried unanimously by all present.</p>			

2. Minutes

<p>Motion: Approval of the January 21, 2022 IAEC Executive Committee Meeting Minutes.</p> <p>Motion by: Sandra Rodriguez</p> <p>Second by: Carol Tsushima</p> <p>Discussion: None</p>			
Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD			x
Cuauhtémoc Avila, Superintendent, Rialto USD			x
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College			x
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<p>The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on January 21, 2022 were approved as presented, without changes.</p>			

3. Public comment

3.1 None

4. Reports

4.1 CAEAA State Virtual Conference

Mr. Carter reported on the CAEAA Annual State Conference held virtually on February 3, 2022. He gave federal and state, Department of Finance, Legislative, Budget cycle, and AB 1491 updates. CCAE & CAEAA have created a PAC and encourage all members to join to improve the voice being heard in Sacramento. Goals of the PAC include:

- Provide a political platform for K-12 Adult Ed.
- Increased access for coalition building.
- Provide a platform for Adult Education supporters to participate
- Engage specific legislators
- Endorse and support election/re-election of candidates whose interests are aligned with K12 Adult Education

Mr. Rosin asked if he had a date for when the WIOA window will be opening for Pre-qual applications? When does the current WIOA three-year term end? And if it ends next June, do we still have 15 months?

Mr. Carter replied there is not a date yet, we were told soon, but there wasn't a date provided. The three-year term ends in 2023, and yes, 15 months from now.

4.2 ACCE State Virtual Conference

Dr. Diaz reported on the ACCE State Conference held on March 3 & 4, 2022: It is the Association of continuing and Community Education, which is the non-credit association. They advocate across the state for non-credit programs and adult ed students. The chancellor's office was invited; several of the vice chancellors came in to give updates on the deadlines on curriculum submissions for non-credit. They also talked about the Diversity Equity and Inclusion (DEI) and how they're putting together a couple of work groups right now to be able to offer guidance to the rest of the state on how to embed it into the curriculum. A big topic was AB 927, which is a pilot where 12 Community colleges will offer a bachelor's degree. Additionally, they talked about guided pathways, connecting adult ed students, and bringing resources. There was a panel from the CAEP office: Dr. Carolyn Zachry and Gary Adams, the two heads of CTE, and the chancellor's office gave CAEP updates. Liaison position was appointed to Dr. Diaz at the CCAE state level along with Dana Carter starting in May.

Ms. Binks stated that there is no two better people that she would support!

5. Discussion items

5.1 2022-2025 Three-Year Plan Review

Mr. Rosin shared the process, changes, and outcomes of the Three-Year Plan in the NOVA system.

Dr. Tshushima asked about the activities and outcomes; how and where do they collect and submit data? LMI comes from where? How do we make sure all of the information is being reported to help meet the metrics?

Mr. Rosin responded that most data come from the DIR and the LMI data comes from the Steering Committee where Principals share out what they are doing.

Dr. Diaz said she can do high-level reports that will assist with the data.

5.2 Request for Additional Ongoing Funds: San Bernardino County Office of Education

Dr. Diaz talked about the San Bernardino County Office of Education request of \$194,750.00 in on-going funding to support an additional FTE Curriculum Specialist bringing yearly allotment to \$603,750 from \$409,000. She shared the IAEC current budget balance of one-time 2020-21 carry-over of \$480,094 and ongoing 2021-22 carry-over of \$374,706.

Dr. Tsushima shared that the FTE would be to cover the adult ed projects they have in mind.

Ms. Binks asked if the carry-over amount is what is left from all members?

Dr. Diaz responded that it is what is currently in the bank.

Mr. Rosin reminded the committee that the IAEC will be receiving an additional funding of almost \$600K from COLA for the next Fiscal year.

5.3 2022-2023 CFAD Allocation

Dr. Diaz shared that the 22-23 proposed COLA amount is of \$595,060 and the 22-23 & 23-24 preliminary allocations are \$11,759,424. She talked about the 2 options for COLA: Option 1 is to distribute COLA as a percentage of allocation per member and Option 2 is to hold COLA with the Fiscal Agent and allocate it to members as needed.

Ms. Binks said that the system of parking COLA with the Fiscal Agent has worked really well in the past.

Dr. Tsushima said it is important to know that this is a regional approach and collectively all members benefit.

6. Action Items

6.1 None

7. Announcements

7.1 Executive Committee Meeting Dates

Dr. Diaz shared the remaining EC meeting dates:

- April 15, 2022 – vote on 22-25 Three-Year Plan; vote on 22-23 CFAD
- May 13, 2022
- June 1, 2022 - Annual Plan Retreat

7.2 Conferences

Dr. Diaz shared the upcoming conference dates:

- April 10-13, 2022: COABE National Conference – Virtual and In-person – Seattle, WA
- May 5-8, 2022: CCAE State Conference – Hollywood, CA
- June 14-16, 2022: CASAS Summer Institute – San Diego, CA

8. Closed Session

8.1 None Requested

9. Adjournment

The meeting adjourned at 8:55 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, April 15, 2022 at 8:00 a.m.