



## Minutes of the Executive Committee Meeting January 21, 2022

Approved

Date of approval: March 11, 2022

Initials:

**Call to order:** Due to COVID-19 and with the IAEC Board approval of AB 361, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://cccconfer.zoom.us/j/95410531297> on Friday, January 21, 2022. The meeting convened at 8:02 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Blanca Olguin.

### Executive Committee Members in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District
Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Dr. Kevin Horan	President, Crafton Hills College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District <i>joined the meeting at 8:12 a.m.</i>
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District
Dr. Scott Thayer	President, San Bernardino Valley College
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

### Members not in attendance

Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
----------------	--

### Others Present

Dana Carter	Principal, Yucaipa-Calimesa Joint Unified School District
Dr. Anthony Ortiz	Assistant Superintendent, Colton Joint Unified School District
Mr. Brian Pope	Principal, Colton Joint Unified School District
Dr. Cindy Prentice	ROP/CTE Program Manager, SBCSS
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium
Ms. Leticia Villa	Principal, ICEC, SBCUSD

## 1. AB 361 for IAEC Board Meeting

<p><b>Motion:</b> Inland Adult Education Consortium Board approval of AB 361 for a virtual meeting to be held via Zoom: <a href="https://cccconfer.zoom.us/j/95410531297">https://cccconfer.zoom.us/j/95410531297</a> on Friday, January 21, 2022.  <a href="https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws">https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws</a></p> <p><b>Motion by:</b> Kevin Horan  <b>Second by:</b> Sandra Rodriguez  <b>Discussion:</b> None</p>			
Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Avila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<p><b>Motion carried unanimously by all present.</b></p>			

## 2. Minutes

<p><b>Motion:</b> Approval of the December 10, 2021 IAEC Executive Committee Meeting Minutes.  <b>Motion by:</b> Mauricio Arellano  <b>Second by:</b> Kevin Horan  <b>Discussion:</b> None</p>			
Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Avila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<p><b>The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on December 10, 2021 were approved as presented, without changes.</b></p>			

### 3. Public comment

#### 3.1 None

### 4. Reports

#### 4.1 CAEP Updates

Dr. Diaz gave an update on the Three-Year planning process. It is due in 5 months, there is a Pan-Consortium event planned for February 23 where all the areas and strategies will be covered. The CAEP newsletter announced that the preliminary allocations were released a month earlier; the state is in the process of building the template into the NOVA system. It will be the first time the Three-Year Plan will be placed in the NOVA system. A draft will be presented to the Executive body and then it will be voted on; the approved plan will stay in NOVA.

#### 4.2 CAEP Professional Learning Circle (PLCs)

Dr. Diaz shared that per state request, her and Mr. Rosin are hosting the Professional Learning Circle for the Three-Year Planning. There will be three in the month of February and one in March. For today's presentation, there are roughly about 70 people signed up to attend across the state. This is to help Directors and other individuals who might be new to the planning process. TAP team will also be present to answer any technical questions.

### 5. Discussion items

#### 5.1 Pan-Consortium Software Purchases (ASAP, NEDP, Aztec)

Dr. Diaz stated that the software purchases for ASAP, NEDP, and Aztec are to ensure continuation of the Data and Accountability Plan 2017-2020. The five-year contract will be ending on June 30, 2022. She is working with the vendors to bring quotes and negotiate quantity discounts to present to the Executive body by no later than March. The cost will be approximately at around \$250,000 for all the software for all Members. The licenses are not specific to a student, they call them, "Parking lot," where students can leave and other students can use them. She will work with administrators to ensure the level purchase matches their needs:

- Leverage resources by standardizing the software for student data collection and student assessment data per CAEP state priorities
- Accountability for student progression and tracking per Three-Year Plan requirements and CAEP state priorities
- Pan-Consortium professional development per CAEP state priorities

Mr. Rosin stated that the costs will be sun shined.

## 6. Action Items

### 6.1 Funding Request from Crafton Hills College

<b>Motion:</b> To approve the reallocation of \$15,176.00 as ongoing funds for the Summer Bridge Program to Crafton Hills College.			
<b>Motion by:</b> Cuauhtémoc Ávila			
<b>Second by:</b> Mauricio Arellano			
<b>Discussion:</b> None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<b>Motion carried unanimously by all present.</b>			

### 6.2 Funding Request from San Bernardino City Unified School District (ICEC)

<b>Motion:</b> To approve the reallocation of \$179,000.00 as one-time funds for CTE Equipment & Classified COLA of 7% and \$242,000.00 as ongoing funds for salaries to the San Bernardino City Unified School District (ICEC).			
<b>Motion by:</b> Mauricio Arellano			
<b>Second by:</b> Cuauhtémoc Ávila			
<b>Discussion:</b> None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD	x		
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<b>Motion carried unanimously by all present.</b>			

Mr. Rosin shared that if senate bill 1491 passes, it will place a cap on the amount of money that can be carried over to 15% starting with 2021-22 effective July 1. He advised to please spend the funds so the Members do not give a penny back.

Dr. Tsushima said that to be on the safe side, to get under 15% spent this year.

Dr. Diaz shared the current budget balance summary for 20-21 one-time carry-over balance of \$480,094 and 21-22 ongoing carry-over balance of \$374,706.

## **7. Announcements**

### **7.1 Executive Committee Meeting Dates**

Dr. Diaz shared the remaining EC meeting dates:

- February 18, 2022 - Discussion of Three-Year Plan
- March 11, 2022 - CFAD discussion
- April 15, 2022 - Review Three-Year Plan; vote on CFAD
- May 13, 2022 -Vote on Three-Year Plan
- June 1, 2022 - Annual Plan Retreat

### **7.2 Conferences**

Dr. Diaz shared the upcoming conference dates:

- February 3, 2022: CAEAA State Conference – Virtual
- Feb 27 - Mar 1, 2022: Educating for Careers (CTE) – Sacramento, CA
- March 3 & 4, 2022: ACCE Conference – Virtual
- April 10-13, 2022: COABE National Conference – Virtual and In-person – Seattle, WA
- May 5-8, 2022: CCAE State Conference – Hollywood
- June 14-16, 2022: CASAS Summer Institute – San Diego, CA

### **7.2 Dr. Anthony Ortiz**

Dr. Miranda welcomed Dr. Ortiz to the Colton Joint Unified School District team as the new Assistant Superintendent.

CHAT:

Mr. Carter shared that section 3 of the AB-1491; does allow more than 15% with a written plan approved by the Consortium. CASAS will have a virtual limited option.

## **8. Closed Session**

8.1 None Requested

## **9. Adjournment**

The meeting adjourned at 8:24 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, February 18, 2022 at 8:00 a.m.