



Minutes of the Executive Committee Meeting December 10, 2021

Approved

Date of approval: January 21, 2022

Initials:

Call to order: Due to COVID-19 and with the IAEC Board approval of AB 361, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via Zoom: <https://cccconfer.zoom.us/j/91038473444> on Friday, December 10, 2021. The meeting convened at 8:03 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Blanca Olguin.

Executive Committee Members in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District <i>joined the meeting at 8:14 a.m.</i>
Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Dr. Kevin Horan	President, Crafton Hills College
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District
Dr. Scott Thayer	President, San Bernardino Valley College
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

Members not in attendance

Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District

Others Present

Mr. Brian Pope	Principal, Colton Joint Unified School District
Mr. Raul Pedraza	Vice Principal, ICEC, SBCUSD
Dr. Cindy Prentice	ROP/CTE Program Manager, SBCSS
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium
Ms. Leticia Villa	Principal, ICEC, SBCUSD
Ms. Kim Watson	Principal, Rialto Unified School District

1. AB 361 for IAEC Board Meeting

<p>Motion: Inland Adult Education Consortium Board approval of AB 361 for a virtual meeting to be held via Zoom: https://cccconfer.zoom.us/j/91038473444 on Friday, December 10, 2021. https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws</p> <p>Motion by: Sandra Rodriguez Second by: Kevin Horan Discussion: None</p>			
Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD			x
Cuauhtémoc Avila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<p>Motion carried unanimously by all present.</p>			

2. Minutes

<p>Motion: Approval of the October 29, 2021 IAEC Executive Committee Meeting Minutes. Motion by: Cuauhtémoc Avila Second by: Sandra Rodriguez Discussion: None</p>			
Member Name	AYE	Abstain	Absent
Mauricio Arellano, Superintendent, Redlands USD			x
Cuauhtémoc Avila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<p>The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on October 29, 2021 were approved as presented, without changes.</p>			

3. Public comment

3.1 None

4. Reports

4.1 CAEP Updates

Dr. Diaz gave an update on the Three-Year planning process. The final plan is due in NOVA on June 20, 2022. Becky Foreman facilitated the Three-Year Plan planning event on December 2, 2021. She used the TOP model to make it more inclusive. Neil Kelly from the CDE office was invited; he gave updates regarding the region and said they are still working on the cost per student numbers. Shehzad Bhojani, Coordinator, Alliance for Education at San Bernardino County Superintendent of Schools and Michael Goss, Center Director, Center of Excellence for Labor Market Research gave a presentation on LMI data in the region, employment and unemployment trends, and they shared an interactive map. Four other Consortia attended the event. The state is also giving updates through webinars. They had a planning session on December 3. The Three-Year Plan metrics were discussed. The December 8 webinar was postponed until January.

4.2 ACCE Event

Dr. Diaz shared that she is on the CCAE Board as a Council Lead. She reported on Neil Kelly's presentation during the event:

- 84906 (3) Ed Code: Before establishing a CTE program – all CAEP members must:
 - Complete a Job Market Study
 - The governing body of a member of a local adult education consortium, or the consortium as a whole, as applicable, shall determine if the job market study justifies the proposed career technical education program
- Infrastructure Bill
 - Over the next 8 years, CA will be receiving over \$40B in federal infrastructure funds.
 - These funds will create new jobs that could promote economic mobility among workers with lower levels of education.
 - 46.6% of infrastructure workers have a high school diploma or less. And 61% of these workers are full timers.
 - Earning a credential from CTE programs can raise a worker's earnings to a regionally adjusted middle-income range
- LAO Paper – Dr. Paul Steenhausen
 - LAO has been out in the field interviewing CAEP administrators, teachers, faculty, students, state staff, and contractors.
 - Looking at all aspects of the State's adult education system.
 - We anticipate the release of a policy paper in the Spring 2022.
- Carry-over Bill – AB 1491
 - Although the legislation was not introduced last legislative session, we can anticipate it to be sponsored this year.
 - If passed, it's likely to go into effect for Program Year 22-23 – with the critical period being CAEP NOVA Q4 submission in September of 2023.

Mr. Rosin added that the quarterly data submissions need to be absolutely pristine; it may lead to a shift in funding model. Data Specialists need to take a hard look in TE in the fields that they may not be addressing currently, particularly in terms of service referrals or transitions.

4.3 South Coast/Southern CCAE

Mr. Rosin reported on Carolyn Zachry's updates:

State Update:

- LAO doing deep dive into Adult Ed

Federal Update:

- Infrastructure & Reconciliation Bills: No adult call out in infrastructure bill but lots of things adult ed can do to assist in getting people jobs; Reconciliation (Build Back Better) calls out specifically adult education with a lot of funding (depends on Senate)
- WIOA Reauthorization: Bipartisan support; asking for changes to pull out 5% admin/professional development; standalone HSD/E to be a MSG
- CTE:
 - CTE should be reported in TE
 - Perkins Funding – Adult Schools should work together to apply for funding as a consortium; supplemental dollars
 - IET – consider reaching out to WDB to identify training options already offered; work with secondary CTE program to include program

Dr. Tsushima asked how are they defining infrastructure workers in the structure bill.

Mr. Rosin replied that the infrastructure bill is not built for adult education funding, it would be more of a need that would come from the different projects that would be started. The build back better act, which is sitting in Congress right now, does have a specific cut out for additional adult education funding. Most likely, either through the college system or the WIOA Title II. The infrastructure bill would really be more of a trickle down where they do and are doing road construction projects so they're looking for us to do some training, it would be more enrollment side than actual funding side, but the build back better bill would put additional funds into the actual pockets for running a program. There is no money earmarked for adult education programs in the infrastructure bill.

5. Discussion items

5.1 Funding Requests

Dr. Diaz stated that the following requests have been made by the IAEC Members:

1. Crafton Hills College request for \$15,176.00 ongoing funds to support the Summer Bridge Program
2. San Bernardino City Unified School District (ICEC): \$242,000.00 (Ongoing) Salaries
3. San Bernardino City Unified School District (ICEC): \$179,000.00 (One-Time) CTE Equipment & Classified COLA of 7%

Dr. Avila asked if these would be requested from the same funding source as the previous items from previous meetings.

Mr. Rosin responded that the current remaining balance of both buckets of funds are one-time 2020-21 carry-over balance of \$659,094 and ongoing carry-over balance of \$631,882. This would be after the action items and before the discussion items.

6. Action Items

6.1 Funding Request from San Bernardino County Office of Education

Motion: To approve the reallocation of \$172,000 as ongoing funds for CTE Salaries to the San Bernardino County Office of Education.			
Motion by: Sandra Rodriguez			
Second by: Mauricio Arellano			
Discussion: None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
Motion carried unanimously by all present.			

6.2 Funding Request from Rialto Adult School

Motion: To approve the reallocation of \$309,682.00 as ongoing funds for Certificated & Classified salaries to the Rialto Adult School.			
Motion by: Mauricio Arellano			
Second by: Sandra Rodriguez			
Discussion: None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
Motion carried unanimously by all present.			

6.3 Funding Request from Yucaipa Adult School

Motion: To approve the reallocation of \$20,000.00 as one-time funds for retrofitting a portable building to the Yucaipa Adult School.			
Motion by: Cuauhtémoc Avila			
Second by: Sandra Rodriguez			
Discussion: None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD	x		
Cuauhtémoc Ávila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD			x
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Scott Thayer, President, San Bernardino Valley College	x		
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
Motion carried unanimously by all present.			

Mr. Rosin reminded the Executive Members that there is a process to reallocate the funds, he encouraged the members to spend it.

Dr. Diaz said she will create the contract amendment, it takes a couple of months for the funding to go through. She encouraged the members to fill the positions as soon as possible and spend the funds.

Dr. Tsushima requested a balance after today's action items.

Dr. Diaz will email the balance.

7. Announcements

7.1 Executive Committee Meeting Dates

Dr. Diaz mentioned that all upcoming meetings are held at 8:00 a.m.:

- January 21, 2022 (Discussion of Three-Year Plan)
- February 18, 2022 (Discussion of Three-Year Plan)
- March 11, 2022 (CFAD discussion)
- April 15, 2022 (Review Three-Year Plan; vote on CFAD)
- May 13, 2022 (Vote on Three-Year Plan)
- June 1, 2022 (Annual Plan Retreat)

7.2 Conferences

Dr. Diaz shared the upcoming conference dates:

- February 3 & 4, 2022: ACCE Conference – Virtual
- February 3, 2022: CAEAA State Conference – Virtual
- April 10-13, 2022: COABE National Conference – Virtual and In-person – Seattle, WA
- May 5-8, 2022: CCAE State Conference – Hollywood

7.3 CAEP Model Program

Dr. Diaz announced that she received the certificate from the state regarding the IAEC Role of Transition Services in Moving Students to Postsecondary Enrollment, it was recognized as a Model Program for 2021 by Advancing CA Adult Education. She will make copies and will send to each Member.

Dr. Avila said he would push it through the social media platform. He wished everyone a wonderful and safe Christmas and New Year break.

8. Closed Session

8.1 None Requested

9. Adjournment

The meeting informally adjourned at 8:30 a.m.

The next meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, January 21, 2022 at 8:00 a.m.