



## Minutes of the Executive Committee Meeting April 16, 2021

Approved

Date of approval: August 6, 2021

Initials:

**Call to order:** Due to COVID-19, a virtual meeting of the Inland Adult Education Consortium Executive Committee was held via ZOOM: <https://cccconfer.zoom.us/j/96695748034> on Friday, April 16, 2021. The meeting convened at 8:04 a.m. Director Dr. Emma Diaz and Consultant Mr. Mitch Rosin conducted the meeting. Minutes recorded by Ms. Blanca Olguin.

### Executive Committee Members in attendance

Dr. Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Ms. Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Dr. Kevin Horan	President, Crafton Hills College
Dr. Frank Miranda	Superintendent, Colton Joint Unified School District
Dr. Sandra Rodríguez	Assistant Superintendent, San Bernardino City Unified School District
Dr. Carol Tsushima	Administrator, Alliance for Education & SBCROP, SBCSS

### Members not in attendance

Mr. Mauricio Arellano	Superintendent, Redlands Unified School District
Ms. Diana Rodríguez	President, San Bernardino Valley College

### Others Present

Ms. Suzanne Busch	Library Specialist, Colton Joint Unified School District
Mr. Raul Pedraza Jr.	Vice Principal, Inland Career Education Center, SBCUSD
Mr. Brian Pope	Principal, Colton Joint Unified School District
Mr. Jorge Saucedo-Daniel	Assistant, Inland Adult Education Consortium
Ms. Leticia Villa	Principal, Inland Career Education Center, SBCUSD
Ms. Kimberly Watson	Principal, Rialto Unified School District

## IAEC Virtual Vote Record

<b>Motion:</b> Approval of March 12, 2021 IAEC Executive Committee Meeting Minutes.			
<b>Motion by:</b> Dr. Sandra Rodriguez			
<b>Second by:</b> Ms. Cali Binks			
<b>Discussion:</b> None			
<b>Member Name</b>	<b>AYE</b>	<b>NAY</b>	<b>Absent</b>
Mauricio Arellano, Superintendent, Redlands USD			x
Cuauhtémoc Avila, Superintendent, Rialto USD	x		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	x		
Kevin Horan, President, Crafton Hills College	x		
Frank Miranda, Superintendent, Colton Joint USD			x
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	x		
Diana Rodríguez, President, San Bernardino Valley College			x
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	x		
<b>The Minutes of the Inland Adult Education Consortium Executive Committee Meeting on March 12, 2021 were approved as presented, without changes.</b>			

### 1. Public comment

1.1 None

### 2. Reports

#### 2.1 CAEP Update

Dr. Diaz gave an update on the CAEP State Shared Goals & Priorities:

- California Department of Education Superintendent’s Initiatives
- The California Community College System Vision Goals
- Adult Education Shared Goals:
  - Increase credential and high school diploma/high school equivalency obtainment.
  - Increase transfer to community college credit coursework.
  - Decrease unit obtainment and help students achieve the 12 hours of instruction milestone. – More guidance in July.
  - Increase employment for CTE students (and all CAEP students).
  - Reduce regional gaps in the 71 CAEP regional consortia.
- State Priority Areas
  - **Equity** is about being fair and impartial with learners, partners, and the communities we serve.
  - **Leadership** deals with important things leaders need to know about successfully managing a consortium or managing an adult education K-12 Adult or noncredit agency.
  - **Learner Transition** is moving learners along in educational, career, or other paths is one measure of how we determine success.
  - **Marketing** programs and learner recruitment are ongoing responsibilities for consortium members.
  - **Program Development/Curriculum/Classroom** means constant program improvement is at the core of building stronger and relevant consortia and agencies.
  - **Program Evaluation** is ongoing assessment of programs at the core of building stronger and relevant consortia and agencies.

- **Technology and Distance Learning** it focuses on the integration of technology into the educational and work environments as well as the implementation of blended or distance learning programs.

## 2.2 Marketing Update

Mr. Rosin presented the monthly marketing report:

Social Media Report - April 2021											
Facebook Activity Feb 11 - Mar 10			Main Audience				By		Top 3 Languages		
Page Views	Post Reach	Post Engagement	Male	Age Range	Female	Age Range	Mobile App	Desktop	English	Spanish	Spanish (Spain)
27	3,636	551	22%	45-54	78%	45-54	3,253	18	2,149	1,070	100

And shared the Facebook Ad Activity:



The Facebooks ads are posted here and can be shared by each district: <https://www.facebook.com/inlandaebg>

## 3. Discussion items

3.1 None

## 4. Old business

4.1 None

## 5. Action Items

5.1 CFAD Allocation

### **IAEC Virtual Vote Record**

<b>Motion:</b> Approval to hold the COLA funds of \$160,938.00 with the Fiscal Agent and allocate it to members as needed.			
<b>Motion by:</b> Dr. Kevin Horan			
<b>Second by:</b> Dr. Cuauhtémoc Avila			
<b>Discussion:</b> None			
Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD			X
Cuauhtémoc Ávila, Superintendent, Rialto USD	X		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	X		
Kevin Horan, President, Crafton Hills College	X		
Frank Miranda, Superintendent, Colton Joint USD			X
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	X		
Diana Rodríguez, President, San Bernardino Valley College			X
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	X		
<b>Motion carried unanimously by all present.</b>			

5.2 Fiscal Agent

**IAEC Virtual Vote Record**

**Motion:** Approval to continue with San Bernardino Community College District as the Inland Adult Education Consortium Fiscal Agent.  
**Motion by:** Dr. Sandra Rodriguez  
**Second by:** Dr. Carol Tsushima  
**Discussion:** None

Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD			X
Cuauhtémoc Avila, Superintendent, Rialto USD	X		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	X		
Kevin Horan, President, Crafton Hills College	X		
Frank Miranda, Superintendent, Colton Joint USD			X
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	X		
Diana Rodríguez, President, San Bernardino Valley College			X
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	X		

**Motion carried unanimously by all present.**

5.3 Use of Carry-Over Funds

**IAEC Virtual Vote Record**

**Motion:** Use of carry-over funds currently with Fiscal Agent from 2020-2021 to purchase the renewal of software licenses for Member Districts not to exceed \$225,000.00.  
**Motion by:** Dr. Cuauhtémoc Avila  
**Second by:** Dr. Kevin Horan  
**Discussion:** Dr. Rodriguez asked which account are the funds coming from? Mr. Rosin stated that it would come from the Fiscal Agent.

Member Name	AYE	NAY	Absent
Mauricio Arellano, Superintendent, Redlands USD			X
Cuauhtémoc Avila, Superintendent, Rialto USD	X		
Cali Binks, Superintendent, Yucaipa-Calimesa Joint USD	X		
Kevin Horan, President, Crafton Hills College	X		
Frank Miranda, Superintendent, Colton Joint USD			X
Sandra Rodriguez, Asst. Supt., San Bernardino City USD	X		
Diana Rodríguez, President, San Bernardino Valley College			X
Carol Tsushima, Administrator, Alliance for Education & SBCROP, SBCSS	X		

**Motion carried unanimously by all present.**

## 6. Announcements

### 6.1 Executive Committee Meeting Dates

Dr. Diaz announced the upcoming meeting dates:

- May 14, 2021
- June 2, 2021 - Annual Plan Retreat

### 6.2 Steering Committee Meeting

- May 13, 2021

### 6.3 Conferences

Dr. Diaz shared the upcoming conferences:

- April 21-23, 2021: CCAE – Virtual
- April 30 – May 1, 2021: Career Non-Credit Education Institute – Virtual
- June 17-18 & 22-23, 2021: CASAS – Virtual

### 6.4 K-12 Strong Workforce Selection Committee

Dr. Diaz announced that Dr. Carol Tsushima, Mr. Dana Carter, and herself were selected to be part of the K-12 strong workforce selection committee. It is a two-year term and they will be representing the strong workforce and CTE pathways.

Dr. Tsushima stated it is an opportunity to see the efforts going across the IE region as a whole and to see where the alignment and misalignment is.

Dr. Tsushima asked about the possible legislation dropping the carry-over down to 15% from 40%.

Mr. Rosin stated that there is an assembly bill 1491 that has been floated but it has not its way to the committee yet. He can share the language if interested and will keep them updated.

### 6.5 Yucaipa-Calimesa JUSD

Ms. Binks announced that they will be having an in-person graduation on June 4 for the adult school.

### 6.6 Crafton Hills College

Dr. Kevin Horan shared that there was a press release stating that they are planning for the opportunity to offer in person instruction in the fall. He stated that they are going through those processes with the governor's new order to reopen fully by June 15.

### 6.7 Colton JUSD

Dr. Frank Miranda announced that they are planning in person graduations. He stated that night prior, the Colton JUSD board of education passed an action item for next year full return, will be offering in person instruction along with independent study for parents that want to keep their students on distance learning. If more information is needed, he can be followed on twitter.

Mr. Rosin reminded everybody that they will receive an email from NOVA asking them to approve the CFAD. There are 29 general assurances that they will be approving at the same time.

## 7. Closed Session

### 7.1 None Requested

## **8. Adjournment**

Motioned by Dr. Cuauhtémoc Avila, seconded by Dr. Sandra Rodríguez the meeting adjourned at 8:23 a.m.

The next virtual meeting of the Inland Adult Education Consortium Executive Committee will be on Friday, May 14, 2021 at 8:00 a.m. via ZOOM.