



Minutes of the Executive Committee Meeting October 28, 2016

Approved

Date of approval: December 16, 2016

Initials:

Call to order: A regular meeting of the Inland Adult Education Consortium Executive Committee was held at San Bernardino Valley College, 701 S. Mt Vernon, San Bernardino, California; President's Conference Room 207 on Friday, October 28, 2016. The meeting was convened at 8:16 a.m. Coordinator Emma Diaz and Facilitator Becky Foreman conducted the meeting. Minutes recorded by Blanca Olguin.

Members in attendance

Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
Cuauhtémoc Avila	Superintendent, Rialto Unified School District
Diana Rodriguez	President, San Bernardino Valley College
Jerry Almendarez	Superintendent, Colton Joint Unified School District
Lori Rhodes	Superintendent, Redlands Unified School District

Members not in attendance

Dale Marsden	Superintendent, San Bernardino City Unified School District
Kit Alvarez	Director ROP, San Bernardino County Superintendent of Schools
Wei Zhou	President, Crafton Hills College

Designee (nonvoting)

Rachel Monarrez	Assistant Superintendent, San Bernardino City Unified School District
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Others Present

Karen Bautista	Principal, Inland Career Education Center
Mitch Rosin	Consultant, P2C Solutions
Odette McGinnis	Interim Dean, San Bernardino Valley College

The minutes of the Executive Committee meeting on September 30, 2016 were approved by the affirmative vote of Cali Binks, Cuauhtémoc Avila, Diana Rodriguez, Jerry Almendarez, and Lori Rhodes, (Abstain: none) without changes.

1. Public comments

1.1 None

2. Reports

2.1 State AEBG Office

Emma Diaz shared that at the AEBG Summit on November 1-2nd in Sacramento, the Inland Adult Education Consortium (Leticia Villa, Henry Hua, Mitch Rosin, and Emma Diaz) will be presenting, *Acceleration Strategies: Moving the Needle in Adult Education and Workforce Preparation*, and will highlight the programs from Redlands Adult School – CRY-ROP co-location of services, Inland Career Education Center – Cohort model of the High School Diploma program, and the Community College District Math Boot Camp at Valley as a non-credit piece. Emma also shared the State Reporting Calendar of Events:

- Data & Accountability Work Plan is due on December 20, 2016
- CFAD must be submitted by May 2, 2017
- Revisions for the Annual Plan, Governance Template, and 3-Year Plan need to be in by May 15, 2017
- Student Data Information and Collection is due by August 1, 2017
- Annual Plan is due by August 15, 2017

Jerry Almendarez would like the work-groups to have these dates and timeline and to continue to meet for continued discussions. Emma will place this discussion piece on the agenda for the December 16th meeting.

2.2 Fiscal Summary

Emma Diaz reported that the Fiscal Agent is doing a great job in the turnaround of the invoices. The 1st apportionment check went out in 21 days and the 2nd one went out in 14 days.

2.3 WIB/WIOA Planning Meeting

Emma talked about her experience when she attended the WIB/WIOA planning portion of the meeting on October 12, 2016. They talked about integrating planning with AEBG, WIOA, and a strong workforce and how currently the MOU is in phase I and entering phase II; they would like our plans to intersect. The WIB has a new director and has been invited to the AEBG Executive Committee meeting on December 16th.

Cali Binks shared her experience in attending the WIB/WIOA funding portion of the meeting; a couple of the K-12 and Community College questions were, “What is going to be expected and are we going to be getting additional services?” Ms. Binks stayed after the WIB/WIOA meeting to address some of the concerns. Dr. Karen Bautista added that the facilitator from the State Workforce Board shared that if we are not receiving any benefits or services from the system, then, we are not expected to pay for the infrastructure. Jerry Almendarez hopes that everything is aligned; the WIOA and/or WIB become another component of the things the Inland Adult Education Consortium is already doing with the ROP and CTE Programs.

2.4 Data & Accountability

Emma Diaz gave a brief update about the Data & Accountability current due date of December 20, 2016; the Inland Adult Education Consortium is awaiting more guidance on how to approach the objectives from the State AEBG office.

Emma clarified that West Ed Pilot is not meant for AEBG data collection or reporting; they will collect the data and aggregate it and will display the information on their website for adult education providers who can support program improvement efforts.

Mitch Rosin talked about the AEBG reporting fields and the WIOA PIRL requirements; it includes 2nd quarter and 4th quarter wages after program completion, this is something they are struggling with in Congress, they have added it into the law, and they are struggling with it here at the State level. The California Workforce Association at their

annual meeting announced that they are not planning to issue an RFI to collect initial information from the field for two more years on how to actually track wages when people leave the program. The State will be announcing a preferred vendor for data management under AEBG in a couple of weeks. On the December 20th report, we have to aggregate College, K-12, and WIB data systems to track people through employment at the median wage level and it is something that no one has figured out nationally. We are not alone, everyone is struggling with it; some consortia are talking about building a federated data system, the problem is that you would need the proprietary coding to dig into individual company-held data and there are concerns about sharing proprietary coding; this is the struggle plus the unwillingness to collect Social Security numbers.

2.5 County Office of Education

Due to Ms. Alvarez's absence; there is no update from the County.

3. Discussion items

3.1 Current Consortium Activity

Emma Diaz presented the current activity by grant objectives for areas not being covered and the recommendations by objectives:

- Objective 3: Seamless Transition \$2,381,222 – recommendation to transition counselors at each college
- Objective 4: Gaps in Services \$5,259,524 – no recommendation
- Objective 5: Accelerated Learning \$1,052,686 – recommendation to cohort models, non-credit math boot camp pilot to bring in students from the adult schools
- Objective 6: Professional Development \$1,105,376 – recommendation to increase professional development in addition to in-state and out-of-state conferences
- Objective 7: Leveraging Structures \$162,686 – work with the WIB

The recommendation for Objective 3 from the Executive Committee is to start the process of hiring transition counselors as a previously approved motion during the September 30, 2016 meeting.

Emma Diaz will put together some ideas/plans and bring them to the December 16th meeting for discussion.

4. Unfinished business

4.1 None

5. New business

5.1 None

6. Announcements

6.1 None

7. Adjournment

Meeting was adjourned at 9:54 a.m.

The next regular meeting of the Inland Adult Education Consortium Executive Committee will be held on Friday, December 16, 2016 at 8:00 a.m. at the San Bernardino Valley College, 701 S Mount Vernon Ave, San Bernardino, California, President's Conference Room 207.