



Minutes of the Executive Committee Meeting August 12, 2016

Approved

Date of approval: September 30, 2016

Initials:

Call to order: A regular meeting of the Inland Adult Education Consortium Executive Committee was held at San Bernardino Valley College, 701 S. Mt Vernon, San Bernardino, California, Conference Room B112 on August 12, 2016. The meeting was convened at 7:36 a.m. Coordinator Emma Diaz, Director Henry Hua, and Facilitator Becky Foreman conducted the meeting. Minutes recorded by Blanca Olguin.

Members in attendance

| | |
|------------------|---|
| Cuauhtémoc Avila | Rialto Unified School District |
| Dale Marsden | San Bernardino City Unified School District |
| Diana Rodriguez | San Bernardino Valley College (via phone) |
| Jerry Almendarez | Colton Joint Unified School District |
| Kit Alvarez | San Bernardino County Superintendent of Schools |
| Lori Rhodes | Redlands Unified School District |
| Wei Zhou | Crafton Hills College |

Members not in attendance

| | |
|------------|--|
| Cali Binks | Yucaipa-Calimesa Joint Unified School District |
|------------|--|

Designee (nonvoting)

| | |
|--------------|--|
| Eric Vreeman | Yucaipa-Calimesa Joint Unified School District |
|--------------|--|

Others Present

| | |
|-----------------|---|
| Karen Bautista | Inland Career Education Center |
| Kennon Mitchell | San Bernardino City Unified School District |
| Odette McGinnis | San Bernardino Valley College |

The minutes for the Executive Committee meeting on June 17, 2016 were approved by the affirmative vote of Cuauhtémoc Avila, Dale Marsden, Jerry Almendarez, Kit Alvarez, and Lori Rhodes (Abstain: Wei Zhou - not in attendance at the June 17th meeting) without changes.

1. Public comments

1.1 None

2. Reports

2.1 Year 1, Year 2, and Data & Accountability Funding Streams

Emma Diaz summarized the funding streams that the Inland Adult Education Consortium has right now:

- Year 1 funding can be used up until December 31, 2017. Total allocation is \$2,996,771.00: \$2,000,000.00 to K-12 and \$996,771 at the Fiscal Agent. All contracts are with each district.
- Year 2 funding can be used up until December 31, 2018. Total allocation is \$9,869,529.00 + \$91,965.00 = \$9,961,494.00: \$8,907,758.00 to K-12 and \$1,053,736.00 at the Fiscal Agent. All contracts have been sent out to each district.
- Data & Accountability can be used up until December 31, 2017; it is a one-time funding stream. \$494,311.00 at the Fiscal Agent; the plan is due by December 20, 2016.

2.2 2015-2016 AEBG Student Data Collection

Emma Diaz reported that the 2015-2016 AEBG student data collection (consortium duplicated enrollment by program area) was successfully submitted on August 1, 2016.

2.3 2nd Annual AEBG Summit

Emma Diaz shared that the State is allowing 4 to 5 representatives from each consortium to attend the 2nd Annual AEBG Summit in Sacramento. The State recommendation is that at least one faculty member attends.

Dr. Cuauhtémoc Avila and Jerry Almendarez confirmed their attendance in representation of the Inland Adult Education Consortium.

3. Discussion items

3.1 None

4. Unfinished business

4.1 None

5. New business

5.1 2016-2017 Annual Plan Template – Section 1 Consortium Administration

Motion: Moved by Lori Rhodes, seconded by Cuauhtémoc Avila to approve Section 1 Consortium Administration of the 2016-2017 Annual Plan Template with the revisions of adding Kit Alvarez assigned by Mr. Ted Alejandre, Wei Zhou new President to Crafton Hills College and Diana Rodriguez new President to San Bernardino Valley College

Yea: Cuauhtémoc Avila, Dale Marsden, Jerry Almendarez, Kit Alvarez, Lori Rhodes, Wei Zhou **Nay:** none
Motion carried.

5.2 2016-2017 Annual Plan Template – Section 2 Plan Summary for Program Year 2016-17

Motion: Moved by Dale Marsden, seconded by Lori Rhodes to approve Section 2 Plan Summary for Program Year 2016-2017 of the 2016-2017 Annual Plan Template

Yea: Cuauhtémoc Avila, Dale Marsden, Jerry Almendarez, Kit Alvarez, Lori Rhodes, Wei Zhou **Nay:** none
Motion carried.

5.3 2016-2017 Annual Plan Template – Section 3 Consortium Expenditures by Program Area and Objective

Motion: Moved by Jerry Almendarez, seconded by Cuauhtémoc Avila to approve Section 3 Consortium Expenditures by Program Area and Objective of the 2016-2017 Annual Plan Template

Yea: Cuauhtémoc Avila, Dale Marsden, Jerry Almendarez, Lori Rhodes, Wei Zhou **Abstain:** Kit Alvarez

Motion carried.

5.4 2016-2017 Annual Plan Template – Section 4 Consortium Action Plan Review and Update

Motion: Moved by Lori Rhodes, seconded by Cuauhtémoc Avila to approve Section 4 Consortium Action Plan Review and Update of the 2016-2017 Annual Plan Template

Yea: Cuauhtémoc Avila, Dale Marsden, Jerry Almendarez, Lori Rhodes, Wei Zhou **Nay:** none

Motion carried.

6. Announcements

6.1 None

7. Adjournment

Meeting was adjourned at 9:28 a.m.

The next regular meeting of the Inland Adult Education Consortium Executive Committee will be held on Friday, September 30, 2016 at 7:30 a.m. at the San Bernardino Valley College, 701 S Mount Vernon Ave, San Bernardino, California, President's conference room AD/SS 207.