



**INLAND**

**ADULT EDUCATION CONSORTIUM**

*Empowering Change*

# **Annual Planning Retreat**

June 2, 2017

San Bernardino Valley College

Facilitated by Becky Foreman

Participants	Table of Contents
<p>                     Jerry Almendarez, CJUSD                      Kit Alvarez, SBCSS                      Cuauhtémoc Avila, Rialto USD                      Cali Binks, YCJUSD                      Lori Rhodes, Redlands USD                      Diana Rodriguez, SBVC                      Wei Zhou, CHC                      Karen Bautista, SBCUSD                      Dana Carter, YCUSD                      Amanda Corridan, CJUSD                      David Finley, Redlands USD                      Kristie Richardson, CJUSD                      Veronica Smith-Iszard, Rialto USD                      Nancy Gillespie, Rialto USD                      Jamie Arneson, ICEC                      Janet Gutierrez, YCJUSD                      Jaime Anderson, YCJUSD                      Rosa Leon Blanco, ICEC                      Jesse Galdamez, ICEC                      Raul Pedraza, ICEC                      Leticia Villa, ICEC                      Marco Cota, CSUSB                      Rachel Monarrez, SBCUSD                      Sergio Infante, Rialto USD                       Guest Presenter:                      Julie Pehkonen, Strong Workforce Initiative                       Project Director:                      Emma Diaz                       Inland AEBG Consultant:                      Mitch Rosin                       Staff:                      Jorge Saucedo-Daniel, Inland AEBG Consortium                      Blanca Olguin, SBCUSD                       Facilitator:                      Becky Foreman                 </p>	<ul style="list-style-type: none"> <li>• Annual Plan 2017 - 18</li>   <li>• Program Ideas from San Bernardino County Office of Education</li>   <li>• Regional Discussion: Hubs/ Professional Development/ Branding/Marketing</li> </ul>

Inland AEBG Annual Plan 2017 - 18

GAPS IN SERVICE	SEAMLESS TRANSITIONS	ACCELERATING STUDENT SUCCESS	LEVERAGING RESOURCES	PROFESSIONAL DEVELOPMENT
<ul style="list-style-type: none"> <li>• Offer “career-readiness” certificate (Redlands)</li> <li>• Hire CASAS data management and clerical support (Redlands)</li> <li>• ESL program articulation meeting CHC/Redlands USD (Redlands)</li> <li>• Financial Aid strategies “reverse enrollment” (SBVC)</li> <li>• Explore purchase or lease of facility (CJUSD)</li> <li>• Drop-out info, H.S.. CTE, older adult workforce, transition to CHC, disabilities, pre-apprenticeship. AJCC-connect/services (YCJUSD)</li> <li>• Differentiate ABE &amp; ASE offer sequences of CTE courses, student assessment results for placement &amp; progression through ESL levels, counseling to support placement and progression, technology integration, program marketing (Rialto USD)</li> <li>• Continue to offer 4 nights per week (ICEC)</li> </ul>	<ul style="list-style-type: none"> <li>• Hire full-time counselor (Redlands USD)</li> <li>• Offer first two community college courses on-site, tuition and fees covered (Redlands USD)</li> <li>• Hire counselors (SBVC)</li> <li>• Concierge service (SBVC)</li> <li>• Partner with IEHTI for medical/EMT training and apprenticeships (CJUSD)</li> <li>• Reverse recruitment with SBVC (CJUSD)</li> <li>• Counselors, pre-apprenticeship, soft skill development within classes (YCJUSD)</li> <li>• Develop pathways with a progression that links with post-secondary partners (strong workforce, comm. college) (Rialto USD)</li> <li>• CTE counselor for HS outreach (ICEC)</li> <li>• On campus SDVC office hours and workforce development rep (ICEC)</li> <li>• Medical programs coordinator (ICEC)</li> <li>• Create a group to explore needs of districts in transitioning AWD (ICEC)</li> </ul>	<ul style="list-style-type: none"> <li>• Math jam - basic skills (SBVC)</li> <li>• Add 4 HSD classes, 15 hours per week, one room (Redlands USD)</li> <li>• Add additional ABE courses in ELA &amp; math (Redlands USD)</li> <li>• Open lab hours for students (CJUSD)</li> <li>• Pre-apprenticeship certifications, AJCC (YCUSD)</li> <li>• Co-enrollment in different programs and identify pathways on enrollment during goal setting (ICEC)</li> <li>• 2 bilingual community resource workers (ICEC)</li> <li>• Implement NEDP</li> <li>• Survey community to identify barriers to completion (Rialto USD)</li> <li>• Adapt program course offerings, schedule, hours of instruction and communicate clear progression (Rialto USD)</li> </ul>	<ul style="list-style-type: none"> <li>• SSSP/equity/basic skills support services (SBVC)</li> <li>• Increase knowledge of and collaboration with workforce partners (Redlands USD)</li> <li>• Create CTE pathway with ROP (CJUSD)</li> <li>• CHC non-credit/HS credit elective (YCJUSD)</li> <li>• Explore grant opportunities (Mitch) (YCJUSD)</li> <li>• Regional advisories, strong workforce (SBCOE)</li> <li>• CalWorks (SBCOE)</li> <li>• Strengthen partnerships with WIOA funded agencies (ICEC)</li> <li>• Explore opportunities for community facilities use and partnerships (ICEC)</li> </ul>	<ul style="list-style-type: none"> <li>• Faculty to faculty (SBVC)</li> <li>• Incorporate regularly scheduled professional development (CJUSD)</li> <li>• Consortia professional development, webinar, COABE, CCAE, CASAS (YCUSD)</li> <li>• Coordinate professional development with AE partners by program area (Redlands USD)</li> <li>• Technology integration, curriculum &amp; instruction, data analysis (Rialto USD)</li> <li>• Quarterly accessible (via technology or onsite) regional workshops/ training to highlight best practices of 21st Century skills (ICEC)</li> <li>• Create a group to examine career readiness credentials (ICEC)</li> <li>• Adult Perkins, local professional development opportunities (SBCOE)</li> </ul>

## Program Ideas from the San Bernardino County Office of Education

CTE PROGRAM IDEAS 2017 - 18	PROGRAM PARTNERS	PROGRAM ALIGNMENT WITH STRONG WORKFORCE INITIATIVE	ESTIMATED ENROLLMENT & BUDGET
<p><b>Manufacturing Technology</b></p> <ul style="list-style-type: none"> <li>• Aligned to WDD identified priority sectors</li> <li>• Aligned to Strong Workforce</li> <li>• Sustainable living wages</li> <li>• Job progression opportunities</li> <li>• NIMs industry certifications</li> <li>• Approved/ accredited NIMs test site</li> </ul> <p><b>Future/New Initiative</b></p> <ul style="list-style-type: none"> <li>• Cyber SB</li> </ul>	<p><b>Employers</b></p> <ul style="list-style-type: none"> <li>• Sierra Aluminum</li> <li>• Walker Corp.</li> <li>• Pacific Industrial Supply</li> <li>• Brithinee Electric</li> <li>• Sorensen Engineering</li> <li>• Summit Manufacturing</li> <li>• CSI</li> <li>• K&amp;N Filters</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>• Kelly Space and Technology</li> <li>• Paton Group</li> <li>• HAAS Technical Education Center</li> <li>• SBCUSD Inland Career Center</li> <li>• SBC Sheriff Department</li> </ul>	<p><u>Yes</u></p> <ul style="list-style-type: none"> <li>• Articulated with SBVCC</li> <li>• Regional Advisory can be supported</li> <li>• 80%+ placement rate</li> </ul>	<p><b>Estimated Enrollment:</b></p> <ul style="list-style-type: none"> <li>• 15-30 intro/ bootcamp mini course 70 - 90 hours</li> <li>• 60 full advanced manufacturing</li> </ul> <p><b>Estimated Budget (ongoing)</b></p> <p>\$210k salary + benefits            \$5k supplies            Total: \$215k            Offset: \$60k            Total minus offset: \$155k</p> <p>Braided Funding Potential: CalWorks, Perkins (source of \$60k offset)</p>

**Regional Discussion: Hubs/Professional Development/Branding & Marketing**

<b>Hubs</b>	<b>Professional Development</b>	<b>Branding &amp; Marketing</b>
<p><b>What hubs should we convene?</b></p> <ul style="list-style-type: none"> <li>• Transitions</li> <li>• CTE</li> <li>• ESL</li> <li>• Basic Skills (ACE, ABE, HSD, GED)</li> <li>• Data Collection</li> <li>• Adults with Disabilities</li> </ul> <p><b>What are the goals of the hubs?</b></p> <ul style="list-style-type: none"> <li>• Keep people updated</li> <li>• Receive feedback</li> <li>• Monitor progress</li> <li>• Develop a plan</li> </ul> <p><b>Who should participate in the hubs?</b></p> <ul style="list-style-type: none"> <li>• Administrators</li> <li>• Teachers</li> <li>• Counselors</li> <li>• Classified personnel</li> <li>• New adult ed staff</li> <li>• Industry professionals</li> <li>• WIB</li> </ul> <p><b>How often should the hubs meet?</b></p> <ul style="list-style-type: none"> <li>• Minimum quarterly meetings</li> <li>• Monthly meetings when needed</li> </ul> <p><b>How should meetings be held?</b></p> <ul style="list-style-type: none"> <li>• Hold meetings in person, those unable to physically attend may be included via technology</li> </ul> <p><b>How do we share information with those who cannot attend?</b></p> <ul style="list-style-type: none"> <li>• Send meeting summaries via email</li> <li>• Send a representative</li> </ul>	<p><b>How could we use the hub structure to offer professional development?</b></p> <ul style="list-style-type: none"> <li>• Use hub meetings to share best practices and new information</li> <li>• Offer professional development to each hub based on their focus area</li> <li>• Take advantage of online, free webinars (WIOA, NSC, Worlded)</li> <li>• Project “IDEAL”</li> <li>• COABE, CLASP, ACTE</li> </ul> <p><b>What resources do we have in the region that we can leverage for professional development?</b></p> <ul style="list-style-type: none"> <li>• County Office of Education</li> <li>• OTAN</li> <li>• CalPRO</li> <li>• Community College</li> <li>• CASAS</li> </ul>	<p><b>What do we need to keep in mind in branding and marketing adult education throughout the region?</b></p> <ul style="list-style-type: none"> <li>• Include all member services (adult ed and community college)</li> <li>• Consortium logo, website connected to all members</li> <li>• Hire a marketing firm</li> <li>• Create materials on a consortium level (consistent across all programs)</li> <li>• Use radio, television and billboards to promote the consortium and adult education programs throughout the region</li> <li>• Use social media consortium-wide</li> </ul>