



Minutes of the Executive Committee Meeting February 26, 2016

Date of approval: March 25, 2016

Call to order: A regular meeting of the Inland Adult Education Consortium Executive Committee was held at San Bernardino Valley College, 701 S Mount Vernon Ave, San Bernardino, California, conference room B112 on February 26, 2016. The meeting was convened at 8:06 a.m. Director Henry Hua, Coordinator Emma Diaz, and Facilitator Becky Foreman conducted the meeting. Minutes recorded by Blanca Olguin.

Members in attendance:

Cali Binks	Yucaipa-Calimesa Joint Unified School District
Cheryl Marshall	Crafton Hills College
Cuauhtémoc Avila	Rialto Unified School District
Jerry Almendarez	Colton Joint Unified School District
Lori Rhodes	Redlands Unified School District

Members not in attendance:

Dale Marsden	San Bernardino City Unified School District
Gloria Fisher	San Bernardino Valley College

Guest:

Ralph Plaza	Economic Modeling Specialists International (EMSI)
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Upon motion by Cali Binks and seconded by Cuauhtémoc Avila and approved by the affirmative vote of Cali Binks, Cuauhtémoc Avila, Cheryl Marshall, Jerry Almendarez, and Lori Rhodes (Noes: none), the minutes for the Executive Committee meeting on December 18, 2015 was approved as presented without changes.

1. Public comments

1.1 None

2. Reports

2.1 EMSI Data Collection and Analysis

Ralph Plaza, Henry Hua, and Emma Diaz presented the data collected from all 3 one-day planning sessions: High School/GED, ESL, and Basic Skills. The purpose of working with EMSI is to have a common identifier and be able to track our students across the region, it is an important piece of decision making and we would like it to be the model. We want to make sure it is more specific to your district and it covers the needs of your district. EMSI is good leveraging to help regionally give tools to everybody.

The data put together by EMSI comes from the American Community Survey (ACS), which is an annual survey carried out by the U.S. Census Bureau. The ACS tracks population and housing characteristics similar to the census carried out every ten years by the U.S. Census Bureau. Although the ACS is conducted at the same scale as the U.S. Census, it has enough observations to accurately track the U.S. population at multiple levels. The data used in this packet comes from 2010-2014 ACS 5-Year Estimates. The ACS reports data at one, three, and five year intervals. Five year estimates are being used in this packet because it offers the greatest degree of detail and the largest sample size. Only the five year estimate is able to accurately look at demographic information at a zip code level.

The data collected for adults lacking high school/GED is for ages 18 and over, population less than high school graduate, and school districts which are broken down by zip code. For ESL it was collected for ages 18-64, English speakers only, total bilingual %, total Spanish speaking, total Spanish speaking %, English “not well,” speak English at all, total “not well” and “not at all”, less than not, and school districts which are broken down by zip code. For the population needing basic skills the data was collected by population over 25, less than 9th grade education%, total population over 25 and less than 9th, and school districts which are broken down by zip code. The data is presented with highest need at the top of the column, each district is associated with a zip code, and all districts are within the community college district boundaries.

3. Discussion items

3.1 New Membership to our Consortium

Emma Diaz reviewed the current governance structure and stated that the County Office of Education will officially need to become a voting member in order to be compliant with legislation. A meeting has been scheduled to meet with Ted Alejandre, San Bernardino County Superintendent, for April 5, 2016 to discuss the governance structure.

Due to Dr. Fisher’s retirement and Dr. Marshall’s promotion; we will have new community college representatives.

4. Unfinished business

4.1 Review Recommendations from the 3 one-day Planning Sessions for the Consortium Program Priority Areas and Discussion of Need Based Funding

Motion: Moved by Cuauhtémoc Avila and seconded by Cheryl Marshall to table the recommended funding allocation until a revised plan can be presented and an informed vote can be reached

Yea: Cali Binks, Cheryl Marshall, Cuauhtémoc Avila, Jerry Almendarez, Lori Rhodes **Nay:** none

Motion tabled until March 25, 2016.

5. New business

5.1 COABE Conference Participation

Motion: Moved by Jerry Almendarez and seconded by Cheryl Marshall to approve the attendance of: Amanda Corridan, CJUSD; David Finley, Redlands USD; Veronica Smith-Iszard, Rialto USD; Karen Bautista, Rosie Leon-Blanco, SBCUSD; Cali Binks, Y-C JUSD; Ann Gibbons, Henry Hua, Emma Diaz, SBVC to the COABE Conference in Dallas, TX on April 9-13, 2016 with the approximate cost of \$2,268.00 per person, the State pre-approval was received on February 10, 2016

Yea: Cali Binks, Cheryl Marshall, Cuauhtémoc Avila, Jerry Almendarez, Lori Rhodes **Nay:**

Motion carried.

6. Announcements

6.1 Hiring of the Grant Program Assistant

Henry Hua welcomed Jorge Saucedo-Daniel as the new Grant Program Assistant to Emma Diaz.

6.2 Dr. Marshall's promotion

Henry Hua congratulated Dr. Cheryl Marshall who promoted to North Orange County Community College District Chancellor and thanked her for her participation as a member of the Inland Adult Education Consortium.

6.3 Henry Hua acting VPI

Dr. Marshall announced that Henry Hua is acting Vice President of Instruction at San Bernardino Valley Community College.

6.4 Timeline of Future Events

Emma Diaz reviewed the timeline of upcoming events: Consortium will need to develop their 2016-2017 AEBG spending plan (activities based on 3 year plan along with current spending) during March – April; the consortia will have to decide the fiscal structure and make any changes by the end of April for 2016-2017 and the official deadline is May 2, 2016; the next round of AEBG will not be a separate MOE to the districts, all funds will come through the consortium; we are awaiting guidance on legislation that states, “Members are to receive not less than what they received in 2015-2016,” we should receive at least \$2.9 million for 2016-2017; the State will set up apportionment process beginning in May in order to meet legislative delivery dates in June & July and apportionment disbursements will begin in August 2016.

7. Adjournment:

Upon motion by Cuauhtémoc Avila and seconded by Lori Rhodes, the meeting was adjourned at 9:50 a.m.

The next regular meeting of the Inland Adult Education Consortium Executive Committee will be held on Friday, March 25, 2016 at 7:30 a.m. at the San Bernardino Valley College, 701 S Mount Vernon Ave, San Bernardino, California, conference room B112.