



## Minutes of the Executive Committee Meeting January 22, 2016

Date of approval: March 25, 2016

**Call to order:** A regular meeting of the Inland Adult Education Consortium Executive Committee was held at San Bernardino Valley College, 701 S Mount Vernon Ave, San Bernardino, California, conference room B112 on January 22, 2016. The meeting was convened at 9:31 a.m. Coordinator Emma Diaz, Director Henry Hua, and Facilitator Becky Foreman conducted the meeting. Minutes recorded by Blanca Olguin.

### Members in attendance:

Cali Binks	Yucaipa-Calimesa Joint Unified School District
Cuauhtémoc Avila	Rialto Unified School District
Gloria Fisher	San Bernardino Valley College
Jerry Almendarez	Colton Joint Unified School District
Lori Rhodes	Redlands Unified School District

### Members not in attendance:

Dale Marsden	San Bernardino City Unified School District
Cheryl Marshall	Crafton Hills College

### Designee (nonvoting):

Bryan Reece	Crafton Hills College
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### Guest:

Christie Gabriel-Mullette	Research Analyst, Department of Research Planning & Institutional Effectiveness
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## 1. Public comments

1.1 None

## 2. Reports

### 2.1 Funding Summary of Dates

Emma Diaz gave a summary of the funding dates: AEBG funding we have right now can be retroactive to July 1, 2015 through December 31, 2017; all the activity must end by December 31, 2017, and the final Report will be due February 16, 2018. Any unused funding will be returned to the State. Another funding stream will be announced end of February 2016 and there is no in kind required for the consortium allocation; it looks like we will have another 500 million for adult education.

## 2.2 Legislative Analyst Office (LAO) demographic Data for our Consortium and the State Program Area Priorities

Emma Diaz presented on the data collection that each regional consortium must submit and a program outcome summary report for the student progress in the following areas: improved literacy skills; completion of high school diplomas and recognized equivalents; completion of post-secondary certificates, degrees, or training programs; placement into jobs; improved wages; transfers from adult school to post-secondary; and transfers from post-secondary noncredit to credit. 2016 current adult school program enrollment is: Yucaipa in Basic Skills/H.S. Diploma/GED is 466, ESL is 68, Adults with Disabilities is 0, and CTE is 0; for San Bernardino City in Basic Skills/H.S. Diploma/GED is 2,860, ESL is 2,242, Adults with Disabilities is 410, and CTE is 1458; for Rialto in Basic Skills/H.S. Diploma /GED is 971, ESL is 1,280, Adults with Disabilities is 0, and CTE is 0; for Redlands in Basic Skills/H.S./GED is 388, ESL is 136, Adults with Disabilities is 0, and CTE is 0.

The Adult School student served totals compared to other consortia are: Chaffey Consortium is 10,141; Riverside Consortium is 9,276; and San Bernardino Consortium is 11,096.

The State priorities posted are: Unemployment; Limited English Speaking Ability (ESL); No High School Diploma or GED; 7<sup>th</sup> Grade Education or Lower (Basic Skills); and Below Federal Poverty Level.

The San Bernardino demographics for the Consortium and State are: Unemployed count is 36,366 and rate is 7%, for the State count is 1,553,873 and rate is 5%; Limited English Speaking Ability (ESL) is 55,863 and rate is 11%, for the State count is 3,471,803 and rate is 12%; No High School Diploma or Equivalent (GED) is 106,732 and rate is 21%, for the State count is 4,694,321 and rate is 16%; 7<sup>th</sup> Grade Education or Lower (Basic Skills) is 38,922 and rate is 8%, for the State count is 2,029,047 and rate is 7%; and Below Federal Poverty Level count is 53,734 and rate is 11%, for the State count is 2,615,894 and rate is 9%.

## 2.3 2014 Census Data for each District

Emma Diaz reviewed the 2014 census data for each district for adults 18 and older: Colton has 4,186 adults needing ESL and 10,513 that do not have a high school diploma; Redlands has 2,520 adults needing ESL and 4,911 that do not have a high school diploma; Rialto has 7,860 adults needing ESL and 21,007 that do not have a high school diploma; San Bernardino has 13,298 adults needing ESL and 45,256 that do not have a high school diploma; and Yucaipa-Calimesa has 1,526 adults needing ESL and 5,331 that do not have a high school diploma.

## 3. Discussion items

### 3.1 Data Measurement and Collection

Emma Diaz and Henry Hua reviewed the areas the consortia is able and unable to measure and collect during the first year: we are able to measure improved literacy skills; completion of high school diploma and recognized equivalents; at the college level we can collect post-secondary certificates, degrees and training programs; we don't have a way of measuring placement into jobs and improved wages; we can track students that are transferring from adult schools to colleges. Valley and Crafton are working on non-credit, currently they do not offer non-credit, but the idea is to be able to count how many students come into non-credit and then transfer to the credit piece.

Jerry Almendarez asked if students were going to be tracked by zip code of where they came from.

Henry Hua said it is self-reported; when they apply at the colleges, on the form, it is asked which high school they graduated from along with the address.

#### 4. Unfinished business

##### 4.1 Consortium Program Priority Areas and Discussion of Need Based Funding

**Motion:** Moved by Lori Rhodes and seconded by Cuauhtémoc Avila to table the consortium program priority areas (High School Diploma, ESL, and Basic Skills) and the discussion of the need based funding until the workgroups get together and provide further information

**Yea:** Cali Binks, Cuauhtémoc Avila, Gloria Fisher, Jerry Almendarez, Lori Rhodes **Nay:**

**Present:** **Absentee voting:**

**Motion tabled until the February 26, 2016 meeting**

#### 5. New business

5.1 None

#### 6. Announcements

##### 7.1 Dr. Fisher's Retirement

Henry Hua thanked Dr. Fisher for her support in AB104 and for housing Emma Diaz at San Bernardino Valley College.

##### 7.2 COABE/TALAE National Conference in Dallas in April 2016

Henry Hua invited all Members to attend and anyone else that would benefit from attending; because of board approval, please let Emma know by Wednesday, January 27<sup>th</sup>. Blanca will send an email with more information.

##### 7.3 Regional Website Progress

Emma Diaz and Henry Hua shared the Inland Adult Education Consortium website; it is up and running the address is: [inlandaebg.org](http://inlandaebg.org) the new logo is being used and we are working on the translation and would like to have local photographs posted or if you want to showcase an event, please let us know. We can promote your cabinet meetings on the calendar so everyone knows what is going on in the region.

##### 7.4 Ted Alejandre, County Superintendent to become a Member

Henry Hua announced that it has been mandated by the State for Ted Alejandre, San Bernardino County Superintendent of Schools, to become a Member of our consortia. The State has yet to clarify if Mr. Alejandre will be a voting member.

#### 7. Adjournment

Upon motion by Cuauhtémoc Avila and seconded by Cali Binks, the meeting was adjourned at 11:02 a.m.

The next regular meeting of the Inland Adult Education Consortium Executive Committee will be held on Friday, February 26, 2016 at 8:00 a.m. at the San Bernardino Valley College, 701 S Mount Vernon Ave, San Bernardino, California, conference room B112.