



Minutes of the Executive Committee Meeting December 8, 2017

Approved

Date of approval: March 16, 2018

Initials:

Call to order: A regular meeting of the Inland Adult Education Consortium Executive Committee was held at San Bernardino Valley College, 701 S. Mt Vernon, San Bernardino, California; President's Conference Room 207 on Friday, December 8, 2017. The meeting was convened at 8:12 a.m. Director Emma Diaz, Facilitator Becky Foreman, Consultant Mitch Rosin conducted the meeting. Minutes recorded by Blanca Olguin.

Members in attendance

Jerry Almendarez	Superintendent, Colton Joint Unified School District (<i>via phone</i>)
Kit Alvarez	Administrator ROP, San Bernardino County Superintendent of Schools
Mauricio Arellano	Superintendent, Redlands Unified School District
Cuauhtémoc Avila	Superintendent, Rialto Unified School District (<i>via phone</i>)
Dale Marsden	Superintendent, San Bernardino City Unified School District
Diana Rodriguez	President, San Bernardino Valley College
Wei Zhou	President, Crafton Hills College

Members not in attendance

Cali Binks	Superintendent, Yucaipa-Calimesa Joint Unified School District
------------	--

Designee (nonvoting)

Other(s) Present

Rachel Monarrez	Assistant Superintendent, San Bernardino City Unified School District
Leticia Villa	Principal, Inland Career Education Center, San Bernardino City Unified School District
Stephanie Houston	Superintendent, Colton-Redlands-Yucaipa ROP
Sandy Mortensen	Director of Student Services, Colton-Redlands-Yucaipa ROP
Rick Schreiber	Co-Founder and Board President, Thrive Nation
Wendy Battino	Co-Founder & Thrive Guide, Thrive Nation
Benjamin Montelongo	Thriver, Thrive Nation
Tania Lima	Thriver, Thrive Nation
Edgar Diaz	Thriver, Thrive Nation

Upon motion by Mauricio Arellano, seconded by Diana Rodriguez and approved by the affirmative vote of Almendarez (*via phone*), Alvarez, Arellano, Avila (*via phone*), Marsden, Rodriguez, and Zhou (Noes: None), the minutes for the Inland Adult Education Consortium Executive Committee meeting on October 27, 2017 was approved as presented, without changes.

1. Public comments

1.1 None

2. Closed Session

2.1 None

3. Presentation

3.1 Thrive Nation

Dr. Dale Marsden introduced Thrive Nation Foundation's mission and Co-Founder and Board President, Rick Schreiber: Thrive Nation is a national non-profit that offers personalized, one-on-one coaching to young adults ages 18-25. The mission is to help them thrive by 1) aligning their passion and strengths with their career and life, 2) accelerating and enhancing life and work related skills and 3) helping to facilitate higher completion and placement rates.

Rick Schreiber and Wendy Battino shared that as a result of significant technological and societal trends, millennials and iGens (the post-millennial generation), need help more than ever. Through Thrive Nation's coaching and strategic connections, Thrivers realize their goals, develop skills, self-belief, compassion and resilience. They are seeking to extend the reach to young adults in high-need areas and welcome the opportunity to collaborate with new partners.

Thrivers, Benjamin Montelongo, Tania Lima, and Edgar Diaz, summarized how Thrive Nation helped them reach their goals in both, the classroom and personal setting.

Ms. Diaz asked how the connection was made with the coach in London and how were they able to connect with them due to the time difference.

Mr. Diaz replied that there was no conflict of time.

Ms. Alvarez asked how the connection was made with Thrive Nation.

Ms. Lima replied that the connection was made through the, "Making Hope Happen Scholarship."

Ms. Rodriguez asked if there was a cap as to the number of students that could participate in Thrive.

Dr. Marsden replied that the goal is to take it nationwide and Mr. Schreiber mentioned that they are prepared to scale it up.

Dr. Houston shared that there was a Workforce Project from 2012-2016 in San Bernardino and Imperial County called, "At Life," and there were 664, ages 18-24, disconnected youth served. All the current WIOA funded youth programs are required to have a certified Life coach. CRY-ROP participated in the, "At Life" project and served some of those students. They still have WIOA funded programs and would like to leverage the existing Life coaches.

Mr. Arellano commended the students for having the courage to ask for help and asked them to, "Pay it forward and be the ambassadors," he wished all 3 much luck.

4. Reports

4.1 State & CASAS Regional Training

Emma Diaz reported that on November 15 and 16th, the Inland Adult Education Consortium hosted the State & CASAS Regional Training at San Bernardino Valley College. Mrs. Binks welcomed the attendees. Representatives from surrounding Consortia participated. The State would like us to host another training on March 22-23, 2018.

4.2 Southern/South Coast Region CCAE Conference

Emma Diaz talked about the November 17-18, 2017 CCAE Conference held at the Hilton in Palm Springs. The Inland Adult Education Consortium presented on the three acceleration models.

4.3 Regional Community of Practice Leader's Meeting

Emma Diaz shared that during the Regional Community of Practice Leader's Meeting held on November 14, 2017 in Sacramento, there was initial conversation about partnering.

4.4 Multi-Language Feature added to the InlandAEBG.org website

Emma Diaz shared that the multi-language feature is being added to the InlandAEBG.org website. It should be done by the beginning of the year.

4.5 Calendar of Deadlines for 2018

Emma Diaz talked about the State's deadlines for reporting in 2018 and shared the preliminary report on the Implementation and Effectiveness of the Adult Education Block Grant Program. Mitch Rosin elaborated on this report and he talked about the possible renaming of AEBG, possibly getting rid of the, "BG" since it is not a block grant rather a continuous source of funding.

4.6 San Bernardino Workforce Development Board Meeting

Emma Diaz shared that she met with Reg Javier regarding NEDP. Mitch shared that Reg Javier talked about aligning initiatives and agreed to have his staff trained to implement NEDP.

4.7 New Fiscal Accountability System: NOVA

Emma Diaz reminded the Inland Adult Education Consortium Executive Committee Members of the new fiscal accountability due date of December 15, 2017. NOVA is the new fiscal system for AEBG. Each member receiving AEBG funds will be required to use and report through NOVA.

5. Discussion items

5.1 2nd Reading: Sample of CFAD, General Assurances, Supplanting, and Legislative Objectives

Emma Diaz asked the Inland Adult Education Consortium Executive Committee Members what would be the best method to solidify the process of the funding request for CFAD, General Assurances, Supplanting, and Legislative Objectives application.

Dr. Marsden would like to formalize it and would like it on the next IAEC Executive Committee Meeting Agenda as a voting item.

Mr. Rosin requested a proper funding discussion that is data driven when CFAD comes out in February.

5.2 2nd Reading: Process to Adding Items to the IAEC Board Meeting Agenda

Emma Diaz reviewed the 2nd reading process for adding items to the agenda.

Ms. Alvarez requested to be notified in advance.

5.3 Annual Plan Retreat

Emma Diaz talked about setting a date in either May or June for the IAEC Executive Committee Members Planning Retreat. The issue is that the template is received in late May. With graduations, Emma would like to know if July is an option.

Blanca will email all the administrative assistants to reach a consensus regarding June 1st or the 8th.

5.4 AEBG Summit January 22-23, 2018 –Hilton, Universal City

Emma Diaz requested the names of the representatives from each district that will be attending the conference.

6. Old business

6.1 None

7. New business

7.1 Conference Attendance: COABE, CCAE, CASAS SI, et al.

Motion: Moved by Cuauhtémoc Avila (*via phone*) seconded by Dale Marsden to approve the conference attendance to COABE, CCAE, CASAS SI, et al. and the use of the PAN-Consortium funds to pay for the conference expenses

Yea: Jerry Almendarez (*via phone*), Kit Alvarez, Mauricio Arellano, Cuauhtémoc Avila (*via phone*), Dale Marsden, Diana Rodriguez, and Wei Zhou **Nay:** none **Absentee voting:** none **Present:** none

Motion carried.

7.2 NOVA Certification

Motion: Moved by Diana Rodriguez seconded by Cuauhtémoc Avila (*via phone*) to approve the NOVA Certification and for Emma Diaz to have the authority to certify the membership of the Inland Adult Education Consortium to the State **Yea:** Jerry Almendarez (*via phone*), Kit Alvarez, Mauricio Arellano, Cuauhtémoc Avila (*via phone*), Dale Marsden, Diana Rodriguez, and Wei Zhou **Nay:** none **Absentee voting:** none **Present:** none

Motion carried.

8. Announcements

8.1 Executive Committee Meeting Dates

Emma Diaz reminded the Executive body about the next set of meeting dates:

- January 26, 2018
- February 23, 2018
- March 16, 2018 – Initial CFAD discussion
- April 27, 2018
- May 18, 2018

8.2 How Investment in Technology can Accelerate Collective Impact in Adult Learning

Emma Diaz shared that Mitch Rosin presented his white paper at the CCAE conference and it was very well received: Mitch elaborated on the initiative of Project Ideal and how to use technology to expand enrollment, reach students not being reached, silo break, and differentiated instruction.

8.3 Aztec Software

Emma Diaz and Mitch Rosin talked about the curriculum alignment in the Aztec software. It is the software that all of the Adult Schools are using; It will impact the colleges with AB105. Mitch mentioned that all students will be using this as a resource and there is no additional charge to add students.

9. Adjournment

Due to no quorum, the meeting was informally adjourned at 9:43 a.m.

The next regular meeting of the Inland Adult Education Consortium Executive Committee will be held on Friday, January 26, 2018 at 8:00 a.m. at the San Bernardino Valley College, 701 S. Mount Vernon Ave., San Bernardino, CA, President's Conference Room 207.